**Q1.** L.21 Proposal Preparation Instructions - Technical Proposal Volume II - Instructions under (b) indicate File 1 page limit is 45 pages and (c) indicates page limit is 60 pages. Please clarify the page limits required for this criterion.

**R1.** L.21 Proposal Preparation Instructions - Technical Proposal Volume II (c) FILE 1 (Criterion 1): has been corrected to indicate a maximum page limit of 45 pages

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**Q2.** "Section L.21 h. Past Performance (Criterion 4) states: “The Offeror and all major or critical subcontractors shall provide Exhibits C, D, and E for each contract or project cited, to the appropriate point of contact for that contract or project. The reference point of contact for each contract or project should complete and submit the Past Performance Questionnaire (Exhibit D) (completed by the reference point-of-contact) directly to the Contracting Officer identified in the Past Performance Information Questionnaire cover letter, prior to the closing date of the RFP.”

Considering that solicitation questions are due to the government on 05/07/2024 and bids are due on 05/17/2024, any modifications to Exhibit C, Exhibit D, and/or Exhibit E resulting from the government’s responses to questions would not provide Offerors with adequate time to update and distribute the necessary documents to the reference point of contact and for the government to receive the completed Exhibit D before the RFP closing date. Therefore, we formally request a 3-week extension to the bid due date to ensure adequate time for compliance and submission.

**R2.** NETL has provided ample notice of the final solicitation through the Sources Sought Notice, Synopsis, and Draft Solicitation. Offerors are expected to submit questions as soon as possible to allow enough time to respond to changes during the question-and-answer period. The Government does not anticipate extending the due date for proposals at this time.

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**Q3.** Exhibit E form was provided by the Government in 10 point font. Due to the amount of information requested, are offerors permitted to maintain the 10 point font size on the Exhibit E form?

**R3.** Yes

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**Q4.** Section L.20 (f) (a) Requests "published financial statements for the three prior annual accounting periods" Is this required from critical teaming subcontractors? If so will the government provide a certified link for these sensitive documents to be uploaded to the documents as to not be handled by the Prime offeror?

**R4.** L.20 (f)(d) If the Offeror is a joint venture or partnership, financial information must be provided for each member of the joint venture or each partner as outlined in (a) through (c) above; and

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**Q5.** Currently the RFP stipulates the use of 8.5x11 sized pages, but does not include discussion for 11x17. Will the Government consider adding the use of 11x17 pages in the proposal document(s)? This is helpful for organizational charts and other infographics that may be more difficult to develop in a 8.5x11 space. If the Government will permit 11x17 pages, would the Government also consider counting an 11x17 as one (1) page or two (2) pages?

**R5.** The 8 1/2" by 11" paper size specified in L.21 (b) is mandatory.

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**Q6.** In order for offerors to understand liabilities with paid time off related to years of service on the sites, would the government please provide the range of members covered by the Collective Bargaining Agreement with their years of service and the number in each accrual level?

**R6.** The Government does not have access to this information, nor is it a requirement to be provided by the current contractor. The requested information cannot be provided at this time.

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**Q7.** Please clarify if teaming partners/critical subcontractors are required to supply a copy of their Section K Reps and Certs along with the prime offeror in Vol.I.

**R7.** Only the Offeror is required to provide the representations, certifications, and acknowledgements identified in L.20

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**Q8.** Exhibit B defines plug numbers per month for Supplies/Materials in CLIN 1 and ODCs in CLIN 2 Activity 2, . However, there are ODCs associated with CLINs that do not have plug numbers. For example, under CLIN 2, Activity 7, salt must be purchased in order to complete the snow and ice removal scope (4.1.4 reference). Please confirm that the offeror is to estimate all other ODCs associated with those CLIN Activities that do not have a plug number that might be required to complete the scope.

**R8.** Plug numbers have been provided in certain instances due to the magnitude of cost/price in these areas. Offers should analyze the work statements for all CLIN Activities and propose the appropriate amount of ODC’s in areas where plug numbers have not been provided.

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**Q9.** CLIN 2, Activity 7 (Snow Removal and Road Maintenance) PWS Section 4.1.2.1 states that: "Removal of snow and ice on the roadways and parking garage parking area shall be completed by 6:00 a.m. and maintained until 5:30 p.m. on workdays." Section 4.1.2 states: "Removal of snow and ice shall be completed by 6:00 a.m. and maintained until 5:30 p.m. on workdays, except when Security contacts the contractor that conditions are such that snow/ice removal is needed to ensure safe walking surfaces throughout the PGH site for Security Officers, so they can provide their services".

Section 4.1.4.1 states: "Snow/ice accumulations that occur during the work week and on weekends are to be removed in accordance with the approved snow removal procedure provided by the contractor".

Section 4.1.4.2 states: "Snow/ice removal efforts on holidays and weekends will require prior Activity Contracting Officer’s Representative (ACOR) approval".

Further, Article 7 of Attachment D, IUOE CBA, and Attachment Article 8 of Attachment D, UMWA CBA, defines overtime and call out compensation requirements.

Given that the snow removal task largely takes place outside of standard work hours in order to achieve compliance as referenced above (e.g., completed by 6:00 AM, on a call out), can the government please confirm that reasonable and realistic overtime/call out rates and rules must be applied to the estimates for the snow removal task when completing Exhibit B, Exhibit B8?

Similarly, generalized maintenance calls can also occur outside of standard work hours. Can the government please confirm that reasonable and realistic overtime/call out rates and rules must also be calculated and applied when estimating applicable activities in CLIN 2, Activity 2 as required in Exhibit B.

**R9.**

The majority of snow removal is performed on a call out basis. The Offer should propose using the appropriate overtime rates

In addition, according to historic usage for CLIN 2 Activity2, the Offeror should propose 2,500 hour of OT usage to cover callouts, and planned outages.

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**Q10.**  In Attachment D, the IUOE (Article 4, Section 4.2) and UMWA (Article 4, Section 2) CBAs both define requirements related to shift differentials. Are there pre-determined shift differentials required by the contract?

**R10.** Shift work could potentially be required. The Collective Bargaining Agreement Wage Determinations (CBA WD’s) provided with the RFP will be included in the contract and effective for a period of up to one (1) year. During this time a new Collective Bargaining Agreement may be negotiated.

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**Q11.**  Would the government please clarify if the Staffing volume is 45 pages or 60 pages per page 206 of the solicitation?

**R11.** File 2, Staffing, Technical, Subcontracting and Teaming (Criterion 2) shall be limited to a total of 45 pages.

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**Q12.**  Would the government please clarify and or confirm the number of key personnel and location that was included in Attachment C Position Descriptions document?

**R12.** Key Personnel as identified in Attachment C Position Descriptions is as follows:

- Program Manager (1) MGN

- R&D Manager (1) MGN

- ES&H Q Manager (1) MGN

- Facilities/Technical Manager (1) PGH

- Business Manager (1) MGN

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**Q13.** Would the government please consider having the QAPM and ISM be excluded from the page limitations in the Management and Organization file?

**R13.** Per L.21, c MANAGEMENT AND ORGANIZATION (CRITERION 1) The Offeror’s proposal shall include an approach to developing a Quality Assurance Management Plan (QAMP) and Integrated Safety Management (ISM) Plan which is compliant and consistent with DOE Order 414.1, Quality Assurance and NETL Manual 450.4, Environmental Safety and Health Communications Plan.

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**Q14.** Provisions M.3 and M.6 both reference cost-plus-award-fee CLIN Activities however, there are no cost-plus-award-fee CLIN Activities identified anywhere else in the solicitation, please clarify.

**R14.** Provisions M.3 and M.6 have been revised.

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Q15. Attachment C Position Descriptions, Amendment 0002 04122024. ES&H Specialist 3 and 4 have the same preferred quals at Level 3, minimum of 8 years. Should ES&H Specialist 4 have quals for a level 4 instead of level 3?

R.15 See corrected Attachment C Position Descriptions

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Q16. Attachment C Position Descriptions, Amendment 0002 04122024. Pipefitter/Plumber & Pipefitter/Plumber Lead. These positions are not marked as Union but do appear to be part of the IUOE (Attachment D - CBA 2016-8933 PGH 7-1-2022) agreement. Please confirm these positions should be marked as union.

R16. See corrected Attachment C Position Descriptions

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Q17. Attachment C Position Descriptions, Amendment 0002 04122024. ES&H Technician 4. This position is not marked as Union but it does appear to be part of the UMWA (Attachment D - CBA 2016-8937 MGN 4-1-2022) agreement. Please confirm this position should be marked as union.

R17. See corrected Attachment C Position Descriptions

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Q18. Attachment C Position Descriptions, Amendment 0002 04122024. Welder-IUOE. This position is not included in the “Attachment D - CBA 2016-8933 PGH 7-1-2022” wage rate table. Please provide the labor rate for this position.

R18. ~~This position is covered under the Facilities Maintenance Technician description.~~

Revised Response - The welder IUOE position is covered under IUOE ‘s Research Maintenance Machinist Position

Q19. Attachment C Position Descriptions, Amendment 0002 04122024. Executive Assistant – SCA (PGH).

Executive Admin Assistant – SCA (MGM)

Please provide Min and Preferred quals for the Executive Admin Assistant – SCA.

R19. See corrected Attachment C Position Descriptions

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Q20. Attachment C Position Descriptions, Amendment 0002 04122024. Registered Nurse II and III. SCA/SCLS WDs have multiple choices for these positions. Please provide the Job Code.

R20. Please see Attachment D- Wage Determination

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Q21. Attachment C Position Descriptions, Amendment 0002 04122024. Positions with a location of Remote. It is unclear which WD should be used in bidding these positions, please clarify.

R21. It is assumed that the bidder will select a home location for the employee to provide support. Remote employees should be tied to one of the three main sites.

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Q22. Attachment C Position Descriptions, Amendment 0002 04122024. Educational Support Specialist – SCA. Please provide the Job Code for this position.

R22. See corrected Attachment C Position Descriptions

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Q23. Sol\_89243324RFE000083\_Amd\_0002 Section H.19 Use of Government-Owned Equipment/Facilities. The Contractor is authorized to use on a no-charge, non-interference, basis in the performance of this contract, the Government-owned facilities indicated below.

NETL currently has office/work spaces for no more than TBD FTEs at the Pittsburgh site, TBD FTEs at the Morgantown site, and TBD FTEs at the Albany site that are available for use by on-site Contractor personnel. The availability of office/work space is subject to change and will be based on current availability for each specific NETL site. Other associated Government furnished items for the on-site personnel include: office/work space, office/work area furniture, local area network services, parking facilities, and other services as described in the clause entitled “Government Provided Services.”

Comment – In the Draft RFP this paragraph included FTE by location. Would the Government please provide office space by location so that all offerors can estimate office space and price as needed?

R23. The Government will make office space available at each location for all employees as needed.

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Q24. Sol\_89243324RFE000083\_Amd\_0002 I.118 52.244-6 Subcontracts for commercial items. FAR Clauses 52.222-55 and 52.222-62 are mentioned (but not checked in the Section I) here to be flowed down to subcontractors. Please confirm that these clauses apply to all bidders and update Section I as appropriate.

R24. The clauses are required to be flown down by the prime contractor to all subcontracts.

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Q25. Sol\_89243324RFE000083\_Amd\_0002 L.12 52.222-46 Evaluation of compensation for Professional Employees (FEB 1993). Please confirm that this requirement will be part of the Cost Volume (Volume III) “Company Compensation Policies” and pertains only to Exempt staff.

R25. 52.222-46 has been removed from the solicitation.

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Q26. Attachment D, CBA 2016-8933 PGH 7-1-2022 Section 8.1 – Benefits provided. “…The plan further provides for UPMC HMO plan, prescription drug and vision program and United Concordia Flex Dental Plan. The specifics of this insurance are contained in Local 95's summary plan descriptions. Copies of which have been given to the employer and employees. The plan also provides for an Employee Assistance Plan (EAP).” Please provide the summary plan descriptions and rates effective 07/01/24.

R26. The Collective Bargaining Agreement Wage Determinations (CBA WD’s) provided with the RFP will be included in the contract and effective for a period of up to one (1) year. During this time a new Collective Bargaining Agreement must be negotiated.

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Q27. Attachment D, CBA 2016-8933 PGH 7-1-2022 Section 8.4 -Waiver of Participation – Please provide the current % of participation for 1-Individual and 2-Party and Family.

R27. The Government does not have access to this information, nor is it a requirement to be provided by the current contractor. The requested information cannot be provided at this time.

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Q28. Attachment D, CBA 2016-8937 MGN 4-1-2022 Article 9 – Seniority. Please provide seniority listing.

R28. The Government does not have access to this information, nor is it a requirement to be provided by the current contractor. The requested information cannot be provided at this time.

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Q29. Attachment D, CBA 2016-8937 MGN 4-1-2022 Article 22 – Health Benefits (b). Please provide the current % of participation for Individual and Dependent.

R29. The Government does not have access to this information, nor is it a requirement to be provided by the current contractor. The requested information cannot be provided at this time.

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Q30. Exhibit G, Position Descriptions Fill In. Multimedia Service Manager. This position is NOT included on “Attachment C Position Descriptions” If it should be on Attachment C please provide the pertinent information. If not, please remove the labor category from Exhibit G.

R30. Please see revised Exhibit G

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Q31. Exhibit G, Position Descriptions Fill In. Shuttle Driver - UMWA. This position is NOT included on “Attachment C Position Descriptions” If it should be on Attachment C please provide the pertinent information. If not, please remove the labor category from Exhibit G.

R31. Please see revised Exhibit G

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Q32. Exhibit G, Position Descriptions Fill In. Truck Driver IUOE. This position is NOT included on “Attachment C Position Descriptions” If it should be on Attachment C please provide the pertinent information. If not, please remove the labor category from Exhibit G.

R32. Please see revised Exhibit G

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Q33. Exhibit G, Position Descriptions Fill In. Please confirm that Offerors are allowed to add rows as required to meet their estimating practices. As an example, fringe may be different for Exempt, SCA/SCLA and CBA.

R33. Yes, offerors are allowed to add rows as required.

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Q34. Exhibit B, Cost Exhibits. Please confirm that Offerors are allowed to add rows as required to meet their accounting practices. As an example, there might be different categories of expenses or supplies costs.

R34. Yes, offerors are allowed to add rows as required.

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Q35. Exhibit B, Cost Exhibits

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| --- | --- | --- |
| **Acronym:** | **For Work Locations:** |  |
| MGN | Morgantown, West Virginia |  |
| PGH | Pittsburgh, Pennsylvania |  |
| ALB | Albany, Oregon |  |
| SUG | Sugar Land, Texas |  |
| AK | Anchorage, Alaska |  |
| OFFSITE | OFF |  |

Will there be work in Anchorage, AK and/or Sugar Land, TX? If so, please provide the appropriate WDs and update Attachment C to show staffing in these locations.

R35. The SCA Wage Determination is included in the solicitation. The reference to the Anchorage, AK site has been removed from Exhibit B

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Q36. Exhibit B, Cost Exhibits. Please confirm that Offerors are not to enter information in FTE or Hours columns.

R36. FTE and Hours columns are required to be populated in Exhibit B.

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Q37. Exhibit B, Cost Exhibits. Please confirm that Offerors can assume this might contain labor and non-labor and appropriate fringe, indirects and fee will be applied within the NTE value of $8,333 per month.

R37. The plug number of $8,333 per month is an all-inclusive amount for CLIN 6.

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Q38. SOSS PWS Index. The SOSS PWS Index shows CLIN 2 Activity 1 – Site Operations Support Services. The sub file in the PWS file reads; CLIN 1 Activity 2 – Site Operations Support Services. Please correct the numbering in the Index.

R38. Please see the revised Attachment A-1 Performance Work Statement.

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Q39. Attachment C Position Descriptions, Amendment 0002. Line 23 Driver Messenger – IUOE does not show a location, please provide a location.

R39. Please see revised Attachment C.

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Q40. Exhibit B, Cost Exhibits. What elements of cost does this ODC plug value of $131,250 cover? Please provide examples of items included in this plug value to help clarify. For example, is this for expendable materials and supplies only? Or does it include vehicles, tools and other hard costs borne by the Offeror.

R40. This plug-in amount of $131,250 covers all ODC’s to include travel, training, materials, supplies, subcontracts, etc.

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Q41. Attachment C, Position Descriptions. We are unclear on the bidding requirements for labor to support a compliant bid. The Government has provided historical labor categories and education/experience requirements; however, it does not mandate.

Given that the incumbent has a five-year history on the site, and the Government provides reference of historical labor categories and headcount, but does not mandate that staffing, this provides an unfair competitive acquisition approach. The incumbent is only company who can easily propose less or alternative labor approaches, employ solutions that reduce labor requirements which would be determined acceptable by the Government. This acquisition approach allows one company with knowledge to reduce costs over other offerors (an implied overall strength).

Per Reference Attachment C, are all Offerors to bid this minimum workforce and if not, will the Government provide the data necessary to build a staffing estimate (see question above)?

If Attachment C is mandated, would the Govt provide a crosswalk between this document and the CLIN/Activity breakdown?

R41. The Offeror should propose its own unique staffing approach to fulfill the requirements of the PWS. This may include alternative labor approaches and employ solutions that reduce labor requirements. Attachment C is not mandated.

Q42. General. Please specify the facilities that will be made available for Offeror use at each location. Example: office space, maintenance shops, etc.

R42. The Government will make office space available at each location for all employees as needed. All other space necessary to perform the work will be provided by the Government.

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Q43. RFP, Section H.18, Para C.8. RFP states “A copy of the current “GFP List” is located on the Internet at http://netl.doe.gov/business/site-support and will be maintained at that site for availability during the solicitation phase of this contract. GFP is provided as-is/where-is and the Contractor is responsible for determining suitability for use.” A review of that site does not reveal any GFP listings. Please provide the GFP list.

R43. The referenced Government Property list is provided under 1.27 of NETL’s Site Support Electronic Reading Room.

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Q44. Attachment C, Position Descriptions. There are no LCATs related to Grounds Maintenance (e.g., Grounds Maintenance Laborer). Please provide the historical quantities related to this task area.

R44. The contractor has historically used janitorial staffing to support the grounds maintenance effort.

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Q45. Attachment C, Position Descriptions. There are no LCATs related to CLIN 3 Activity 5 Mail Services. Please provide historical quantities related to this task area.

R45. Historically the contractor has used the labor category of driver Messenger to provide mail delivery services.

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Q46. Section L.21(b) Format and Content. RFP states: … “Relevant past performance discussion is limited to 2 pages per referenced contract/project, per entity.” Given the extremely broad scope of the SOS5 performance work areas, would the government allow 4 pages per referenced contract to allow Offerors ample pages to detail our experience across all 26 PWS Activities, and that the 2 additional pages would be in addition to the 45 pages for this file?

R46. Per the RFP, relevant past performance is limited to two (2) pages.

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Q47. Exhibit D, Past Performance Questionnaires. Will the Government allow Offerors to include CPARs in lieu of Past Performance Questionnaires?

R47. No, in addition to the required PPQ’s, the Government may also consider past performance information from sources other than those provided by the offeror, such as commercial and government clients, government records, regulatory agencies, and government databases such as the Government’s Contractor Performance Assessment Reporting System.

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Q48. 89243324RFE000083\_Amendment 0002 “(6) Direct Productive Labor Hours (DPLH): Offeror shall propose direct productive labor hours in accordance with the solicitation labor categories and labor hour requirements provided in the cost exhibits. Direct labor shall be proposed on the basis of Direct Productive Labor Hours (DPLH), i.e., estimated number of hours on the job. For the purpose of this solicitation, a full time equivalent (FTE) employee is equated to 1,920 DPLH. All nonproductive labor hours (vacations, holidays, sick leave, etc.) shall be charged as an indirect cost included in the Offeror’s fringe benefit or labor overhead pool of expenses.” Please confirm this pertains to the Cost CLINs only and Offerors are allowed to bid DPLH as appropriate to their estimating practices for the FFP work.

R48. DPLH of 1920 only pertains to the cost CLIN’s. For firm fixed price activities, the offeror is only required to provide FTE’s, hours and monthly amounts.

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Q49. Attachment C, Position Descriptions - Amendment 0002 In the referenced attachment the Government supplied the historical position title “Educational Support Specialist – SCA” which works at all three main sites. This position title is not a standard SCLS category and the title and supplied qualifications imply that this position will have a combination of multiple skills that will require the contractor to initiate conformance of this position. Will the Government supply more information on the duties, tasks and skills required for this position so that the Contractor will be able to hire the appropriate employee and provide the reasonable relationship of classifications for conformance? Please provide the job code for this position.

R49. Historically, Secretary II 01312 has been used to fill this labor category.

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Q50. All CLIN Activity Attachment files. All CLIN Activity Attachment files released with the final RFP are labeled “DRAFT.” For example: “DRAFT – CLIN 2 Activity 2 Attachment 1 – Building Info.pdf” Will the government please release all final files, or confirm the draft documents are still active?

R50.

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Q51. Sol\_89243324RFE000083\_Amd\_0002 L.22.B “For consistency, the Offeror is instructed to use the file names specified below. Filename extensions shall clearly indicate the software application used for preparation of the documents, i.e., “.pdf” for Adobe Acrobat, “.xls” for EXCEL, or “.doc” for Word files (version 2016 or earlier).” Please confirm Offerors are allowed to submit Excel docs with the extension of “.xlsx”

R51. Offerors may submit excel files with the “.xlsx” extension.

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Q52. Past Performance (Criterion 4) IAW FAR 15.305.2 “The evaluation should take into account past performance information regarding predecessor companies, key personnel who have relevant experience, or subcontractors that will perform major or critical aspects of the requirement when such information is relevant to the instant acquisition.” Please confirm the Government will also evaluate the Past Performance for key personnel who have relevant experience as allowed by FAR 15.302-2.

R52. NETL will evaluate past performance in accordance with provision M.5 of the solicitation.

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Q53. (c) File 1 (Criterion 1): Management and Organization. RFP requirements for the “cover page” states: “This file shall include a cover page indicating the solicitation number, name and address of the Offeror, point of contact, telephone/FAX number/E-Mail address, title of project, and date of proposal as per FAR 52.215-1. The title of the proposed effort should be concise and descriptive of the work to be performed. All subsequent pages shall be appropriately numbered and identified with the name of the Offeror, the date, and the solicitation number to the extent practicable. Please confirm that the title of the Project should be “DOE NETL Site Operations Support Services 5 (SOS5),” and that this title qualifies as being “concise and descriptive of the work” to be performed.

R53. Please reference provision L.21 (b) Format and Content for the appropriate file names.

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Q54. All CLINS - CLINS have the statement “Training: Training is anticipated related to maintaining certifications required to perform requirements of this Activity” however there is no historical data that provides data on what training has been historically required, frequency, average number of personnel trained, if not CBT based what is the forum for the training. Will the Government provide this historical data so that we can estimate the labor required for supporting this requirement?

R54. The contractor must estimate training needs based on the type of work expressed within the PWS.

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Q55. 89243324RFE000083\_Amendment 0002 Section L.21(b)(d)

Key Personnel The Government is seeking each offeror to provide 5 keys by name with a brief summary of experience and a 24 month letter of commitment. This acquisition strategy signals to industry:

1. Incumbent is only company who can easily propose all the resumes thereby giving them an advantage in the evaluation (an implied overall strength).

2. Offerors other than the incumbent will be committed to other candidates without the option to retain existing staff members for those 5 key personnel positions.

In our history, we find the acquisition timetable from proposal submission to award may be quite long. Proposed key personnel may not be available 6-18 months after proposal submission due to a variety of factors (illness, relocation to a new position, etc.) which are understandably outside the control of the offeror or the Government.

Each company that submits Corporate Experience and Past Performance qualifications and if they are acceptable therefore has a history of filling key personnel positions. The requirement to submit keys thereby seems like an unnecessary evaluation burden for the Government, and again provides an inherent advantage to the incumbent.

We also find that this acquisition strategy jeopardizes the retention of institutional knowledge, as the investment the Government has made in the current key personnel over a number of years may be lost. More importantly, this constrains the competitive environment.

Our experience is that the Government is best suited by requiring the submission of specific candidate for the Program Manager, and minimum position qualifications for other key positions.

Would the Government please consider changing the Key Personnel requirements to submission of a Program Manager, minimum position qualifications for other key personnel, or elimination entirely?

R55. Key Personnel will be evaluated in accordance with Provision L.21.

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Q56. Section L File 3 Estimating Procedures Ref: “Estimating Procedure.

Each entity shall provide an explanation of the estimating procedures used. It is essential that there be a clear understanding of the below-listed factors. The following shall be covered in the estimating procedures explanation:

(a) The existing verifiable data;

(b) The judgmental factors applied in projecting from known data to the estimate;

(c) The contingencies used by the entity in the proposed costs; and

(d) The basis of the cost estimate for each element of cost, to include how the labor rates and the indirect rates were developed, choice of subcontracts/consultants, material prices, etc”

Comment: The Government has not provided any “verifiable data” from which to build a staffing estimate and establish a firm fixed price cost. It is our opinion that the incumbent has unequal access to information based on their knowledge of the equipment/components installed on buildings, the condition of that equipment/components, service levels, hours of operations etc. The Government has not provided information from which to form the basis of estimate for FFP efforts.

Question: For each CLIN/Activity, would the Government please provide the historical workload data, site equipment/component lists by building loaded in the current Computerized Maintenance Management System (CMMS), hours of transportation/shuttle/bus service and vendor information and historical costs?

R56. It’s dependent upon each offeror to develop its own staffing plan necessary to meet the requirements of the Performance Work Statements.

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Q57. 89243324RFE000083\_Amendment 0002 Section L.21(b)(d) Technical and ALL PWS Activity documents. Many of the PWS’ for the Activities include this language, “The contractor shall include a Quality Assurance/Quality Control (QA/QC) Plan as part of the proposed technical approach. The QA/QC Plan shall be specific to the work performed under this Activity.”

Section L states, “The Offeror’s proposal shall include an approach to developing a Quality Assurance Management Plan (QAMP)…which is compliant and consistent with DOE Order 414.1, Quality Assurance…”

Please clarify the difference between the QA/QC Plan and QAMP and which is required with Offeror’s proposal submission.

R57. The QAMP is a contract level deliverable. The QA/QC plans referenced are activity level deliverables specific to each activity.

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Q58. Sol\_89243324RFE000083\_Amd\_0002 RFP states: “F.4 DOE-F-2003 PERIOD OF PERFORMANCE (OCT 2014)

The Contractor shall commence performance of this contract in accordance with the contract terms and conditions for the periods identified below.

BASE PERIOD

The work to be performed under the Base Period of this Contract (inclusive of transition) shall commence on the effective date of the contract and shall continue for twenty-four (24) months. The exercise of any of the option period(s) is at the sole discretion of the Government.”

Transition pricing has its own CLIN, CLIN 7 (Exhibit B24) for 3 months.

Please confirm that the first 3 months of all other CLINs during the Base Period-Contract Year 1 should be blank since all transition costs for those months should be included in CLIN 7, Transition.

R58. The contract transition will take place three (3) months prior to the start date of the base period of performance. All costs for the transition period shall be proposed for CLIN 7.

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Q59. “L.33 DOE-L-2019 SITE VISIT (OCT 2015)

A site visit is not anticipated for this solicitation. Virtual Site Visits for Albany, OR, Morgantown, WV, and Pittsburgh, PA will be made available:”

We are requesting a site visit of all facilities at Albany, OR, Morgantown, WV, and Pittsburgh, PA to support the preparation of the proposal and the release of the Virtual Site Visits.

R59. A physical site visit will not be permitted. However, virtual site tours of all three (3) sites are available at Site Support Electronic Reading Room | netl.doe.gov. These tours are specific to the SOS contract.

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Q60. I.24 952.209-72 Organizational Conflicts of Interest. This solicitation includes Organizational Conflicts of Interest (OCI) restrictions. Those restrictions include rendering the Contractor ineligible for follow on work arising from the Contractor’s work for two years after completion of the contract.

Does the indicated ineligibility preclude the Contractor from pursuing the follow-on contract?

The current incumbent has the same ineligibility restriction. As such, has the Government determined that adequate safeguards were established prior to the release of this solicitation to prevent the incumbent from having unequal access to information or other unfair competitive advantages in this solicitation?

R60. NETL is compliant with contract clause 952.209-72.

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Q61. RFP states: “The Offeror and all major or critical subcontractors shall provide Exhibits C, D, and E for each contract or project cited, to the appropriate point of contact for that contract or project. The reference point of contact for each contract or project should complete and submit the Past Performance Questionnaire (Exhibit D) (completed by the reference point-of-contact) directly to the Contracting Officer identified in the Past Performance Information Questionnaire cover letter, prior to the closing date of the RFP. The Past Performance Questionnaire (Exhibit D) may also be emailed to the Contract Specialist at SOS5@netl.doe.gov. Past Performance Questionnaires (completed by the reference point-of-contact) not submitted in this manner may not be considered.”

However, Exhibit C Past Performance Information Questionnaire Cover Letter, does not contain the Contracting Officer’s name or contact information. That information is also not contained in any other part of the solicitation.

Will the Government please provide an updated cover letter or the name and contact information for the Contracting Officer as soon as possible to allow ample time for our customers to complete and return the Questionnaire to the Government?

R61. See attached revised Exhibit C Past Performance Information Questionnaire Cover Letter.

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Q62. Site Operations Support Service CLIN 2 Activity 2, PWS 4.4.2 PWS 4.4.2 references CLIN 4 Activity 3, Exhibit 3 Cost Exhibits does not have an Activity 3 aligned to CLIN 4. Please address.

R62. PWS has been corrected to reference CLIN 3 Activity 3 rather than CLIN 4 Activity 3

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Q63. CLIN 2, Activity 3, Motor pool Support Services, Attachment 1 - This document contains motorized/powered GFE and GFP for all three sites, including GSA vehicle fleets. Other than a vehicle lift, however, no motor pool tools such as tire changing machine, front end alignment machine, etc., are included. While an array of grounds equipment is listed, there is no janitorial powered equipment (buffers, scrubbers, carpet extractors, vacuum cleaners, backpack vacuums, etc.).

Also not included are powered hand tools like drills, saws, or impact wrenches; battery powered analytical devices like ammeters, amp probes, and multimeters; and non-powered hand tools such as hammers, screwdrivers, scrapers, wrenches, pipe threaders, shovels, rakes, hoes, etc. Will tools of these types also be made available for contractor use?

R63. Yes. All hand tools and powered equipment are GFP.

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Q64. CLIN 2, Activity 5, Warehouse Management Support Services Section 4.1.1.2.1 states “The contractor provided WMS shall be equipped with a wide range of features to meet the logistic requirements of the NETL warehouse.” Does the current Warehouse Management System (WMS) meet all the requirements as specified in the PWS? Is the current WMS available for contractor purchase/use, or is it DOE’s expectation that a new WMS be provided and rendered operational by contract start?

R64. At this time the existing WMS is acceptable and can be purchased by Contractor for use.

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Q65. CLIN 2, Activity 2, Attachment 3, Metering Information. The Morgantown meter report shows numerous instances of non-functional meters, with comments like “Meter stopped working, no data since 2020” or “Boiler 1 no data since March 2015, Boiler 2 no data since March 2015” or “208/120V meter stopped working Oct 2013 and has been stuck since.”

Since it’s in the Government’s best interest that all utility meters function correctly, what is the Government’s expectation regarding replacing or repairing the numerous non-functional utility meters?

R65. The Government has a project planned FY24/FY25 to upgrade site metering. PWS has been updated to reflect project.

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Q66. CLIN 2, Activity 2, Site Operations Support Services PWS states "The average historic [sic] for supplies and materials for this Activity is $1,300,000 per year.” Exhibit B - Cost Exhibits, Exhibit B3 shows a plug number of $1,575,000 annually for ODCs.

To ensure there is no confusion, please confirm that ODCs as used in this context is different and distinct from supplies and materials as used here as well.

R66. PWS has been changed to reflect $1,575,000.

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Q67. CLIN 2, Activity 3, Motor pool Support Services, Attachment 1. Are the items on this list available for use by the Offeror, i.e., are they GFP? If this document has mixed usage, please indicate which items are available as GFP. Please confirm that the Offeror is responsible for the maintenance of ALL items listed.

R67. Offeror is responsible for the maintenance of ALL items listed.

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Q68. CLIN 2, Activity 1, General Engineering Support Services PWS 2.4 states “The contractor shall maintain/renew all drafting/design equipment (plotters etc.) maintenance agreements.” So that the Offerors can accurately price these items, please provide a list of all such agreements.

R68. The sites have 3 newer large format plotters that NETL provides maintenance, and Site Support Contractor provides paper ink etc. In addition, there are 4 large older format plotters that Site Support provides all maintenance and supplies for.

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Q69. CLIN 2, Activity 1, General Engineering Support Services PWS 7.1.3 requires “Operation and management of NETL provided utility locating equipment.” Does this NETL provided equipment include vacuum excavators and handheld utility locators?

R69. NETL does have handheld utility locators but does not have vacuum excavators.

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Q70. CLIN 2, Activity 2, Site Operations Support Services PWS 4.1.1 states in part “All equipment needed to perform this work shall be provided by the Government.” Does this mean that all tools required for the technicians to perform Site Ops Support Services are GFE?

R70. Yes

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Q71. CLIN 2, Activity 2, Site Operations Support Services PWS 4.2.3 states in part “The Contractor shall ensure staff have knowledge of or have received training to use Facility Maintenance inspection/analysis instruments (infrared camera, ultra-sonic flow meter, power quality analyzers, or other non-destructive equipment).” Are such instruments GFE, or must the Offeror provide?

R71. Equipment is GFE, PWS has been modified.

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Q72. CLIN 2, Activity 4, Janitorial and Grounds Maintenance Support Services, PWS 3.1.5 states “The cost for this PPE should be captured under CLIN 3 Activity 6.” Does this apply only to PPE needed for the Pollinator Protection Program or does it apply to the entire Janitorial and Grounds Maintenance function?

R72. Yes, the statement is in reference to the Pollinator Protection Program. All other PPE required to complete this task shall also be captured under CLIN 3 Activity 6

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Q73. CLIN 2, Activity 4, Janitorial and Grounds Maintenance Support Services PWS 6.1 states “All equipment being provided by the Government for performance of this Activity is identified under the Government-furnished property section of the contract.” The location of this GFP listing is unclear. Please provide GFP listing.

R73. Please reference the Government Property list provided under 1.27 of the NETL’s Site Support Electronic Reading Room. http://netl.doe.gov/business/site-support

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Q74. CLIN 2, Activity 4, Janitorial and Grounds Maintenance Support Services PWS 7.2.2.1.1 PWS states The placement of dumpsters (locations approved by the ACOR).” Are these dumpsters GFE or CFE? If GFE, please provide a listing.

R74. They are CFE. The current Site Support Contractor, rents and manages dumpster onsite. PWS modified.

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Q75. CLIN 2, Activity 4, Janitorial and Grounds Maintenance Support Services PWS 7.2.4. For Albany walk off mat support, please provide the number of walk off mats.

R75. Total entry mat count: 48 PWS adjusted to reflect quantity.

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Q76. CLIN 2, ACTIVITY 3, Motorpool Support Services, Attachment C, Position Descriptions, DRAFT - CLIN 2 Activity 3 Attachment 1. In the referenced CLIN Activity documents it is stated that the “Contractor is to keep the vehicle schedule up to date and make necessary appointments for each vehicle’s regular maintenance services as per GSA guidelines.” In addition, there is an exception at the MGN site that the vehicle reservations are performed via a separate contract, no further data was provided.

Will the Government clarify the tasks required at the PGH and ALB sites and supply workload data in regard to who is responsible for shuttling the vehicles between the sites and the GSA maintenance site?

R76. In MGN a separate contractor is only responsible for the reservation of motor pool vehicles. Site Support Contractor is responsible for all three sites to: schedule PMs, CMs, recalls, and vehicle inspections to GSA approved shop and dealerships. They are to schedule repair work on all our GSA vehicles. They are to drop off and pick up turn-in and new vehicles. There are currently 52 vehicles across all three sites.

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Q77. CLIN 5 ACTIVTY 2, CLIN 5 ACTIVTY 3, and CLIN 5 ACTIVTY 4 PWS documents. The three referenced CLIN 5 Activity documents mention the office in Houston, TX in section 1. but Houston, TX is not mentioned anywhere else in these documents.

Will the Government clarify if the contractor needs to staff the Houston office for the support services described in the CLIN 5 activities and if so, please supply any support services work hours and corresponding workload for this location?

R77. In response to the question, NETL’s Houston office is a leased space located at 1011 Highway 6 South in Houston, Texas. This program office is within the energy corridor of Houston and serves both onshore and offshore drilling research operations.

At present, NETL retains one full-time equivalent (FTE) contractor providing administrative support and intends to maintain this level of assistance going forward. Operational hours are 7:30 AM to 4:30 PM CST, Monday through Friday.

This position encompasses a diverse array of routine and delineated clerical duties within an office setting. Responsible for the preparation, filing, and upkeep of physical or electronic records and documents in prescribed formats. Conducts compilation and validation of information through basic calculations and adherence to standard procedures. Accurately inputs data into designated tracking databases or systems. Prepares and coordinates travel arrangements, including travel authorizations, vouchers, reports, and other necessary travel documents. Coordinates logistics (e.g., scheduling, resources, etc.) for meetings, events, and inspections. Facilitates document retrieval and addresses inquiries from internal or external stakeholders via telephone or email. Additionally supports general office operations, including but not limited to copying, mailing, and procurement of supplies.

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Q78. CLIN 5 Activity 2 NETL Training support lists numerous CBT training courses. Only one course is designated for contractors-- Continuity of Operations Awareness—Will the Government confirm that is the only CBT course required for contractors?

R78. In response to the inquiry, it's important to note that the referenced training course is not the sole requirement for Contractor personnel. Contractor employees are also obligated to fulfill all courses delineated in the table where the "Audience" column designates "All employees." Further training needs may vary depending on the nature of the Contractor employee's role. For instance, electricians would need to fulfill the "Electrical Safety – Qualified Electrical Worker" course.

Additionally, it should be clarified that the aforementioned list was not intended to encompass the entirety of required training. Rather, it serves as a guideline indicating the scope and nature of training modules that Contractor staff supporting the NETL training program would administer.

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Q79. CLIN 1, Research & Development Support Services. The special instructions for CLIN 1 (3.2) state that cost tracking will be required at the task-level but funds will be allocated at the CLIN level. For tasks under Task 2 that require project specific design and construction it is our understanding that NETL uses a Field Work Proposal (FWP) funding mechanism. Will work performed under CLIN 1 Task 2 or other CLINS or tasks need to be tracked by FWP number?

R79. Costs will need to be tracked by project number. Please see the revised PWS for additional details.

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Q80. CLIN 1, Research & Development Support Services, PWS Task 1 Section 4.5. What does SAFER stand for? Is this a procedure or a data base/document control system? If the latter, who developed this system, and will it be available for use under the new contract? Or does the government expect the winning bidder to develop a new document control system?

R80. SAFER - System for Advanced Facilities for Experiment and Research. SAFER is an enterprise document management and business process workflow solution to support the Conduct of Research Operations (CROps), R&D Safety Analysis and Review System (SARS), Management of Change (MOC), and Research Engineering Design (RED). The Contractor shall provide support for SAFER. Please see the revised PWS for additional details.

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Q81. CLIN 1, Research & Development Support Services PWS Task 1 Section 4.5. What does STeMS stand for? Is this a training data base? If so, who developed and maintains this system currently and will it be available to the winning bidder under the new contract? If not does the government expect the bidder to develop a new data base?

R81. STeMS - Safety Training Electronic Management System (STEMS). The purpose of the Safety Training Electronic Management System (STEMS) is to assist staff in managing end users training needs for working on various projects outlined and identified within SAFER. STEMS consists primarily of reports on training completion information. The Contractor shall provide support for STeMS. Please see the revised PWS for additional details.

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Q82. CLIN 1, Research and Development Support Services, PWS Para 4.6.2. Attachment 5, Comprehensive Cylinder Survey is referenced. However, it was not included in the PWS Attachments. Please provide the referenced survey.

R82. Please see the revised PWS Attachments file.

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Q83. CLIN 4, Activity 2, Waste Disposal Support Services,

PWS 2.4PWS 2.4 references CLIN 4 Activity 7, Exhibit 3 Cost Exhibits does not have an Activity 7 aligned to CLIN 4. Please address.

R83. This should be CLIN 3. The PWS has been updated.

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Q84. CLIN 3, Activity 7, Chem Storage Regulated Waste Program. This activity requires use of an existing chemical inventory data base. What information is held in this DB? This database has several different modules, from the waste perspective, contractor will have to take inventory from the active chemical database and move to the waste module and then manage through the waste module. What software product is used to manage this DB? Are the inventories for each site held separately or are they all curated using the same DB? All the waste inventory should be maintained in the EMS database under the waste module. How will this system be conveyed to the succeeding contractor?

R84. This activity does require use of an existing chemical inventory data base. EMS software is used to manage this DB. All the waste inventory should be maintained in the EMS database under the waste module. Please see the updated PWS for additional details.

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Q85. CLIN 3, Activity 2, Occupational Health Support Services. This activity requires management of an existing medical data base. What information is held in this DB? We currently record all work-related injury/illness in a medical data. We collect and monitor Medical Surveillance Health Evaluation information. The Medical Surveillance Health Evaluation is performed on employees who have been exposed, have the potential for exposure, or are routinely exposed to hazardous or toxic substances or health hazards at or above the permissible exposure limit without regard to the use of PPE.

What software product is used to manage this DB? Who developed and currently manages this data base and how will this system be conveyed to the succeeding contractor? Cority is the software we are switching to and will be operational in July. We currently use OHM which is no longer supported. Training has been provided to NETL OHU staff and currently manages the database. Contractor will be given access.

R85. Please see the updated PWS for additional details.

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Q86. CLIN 3 Activity 3, Safety Program Support Services. What system/software is currently used to curate controlled documents? Is the electronic log of inspections an existing DB? If so, what software system is currently in use? How will this system be conveyed to the succeeding contractor?

R86. These documents are controlled on a common drive. Inspection is kept on an electronic spreadsheet. No software is used. The succeeding contractor will be given access.

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Q87. CLIN 3 Activity 3, Safety Program Support Services, 4.1.3 Who developed/manages the existing inspections data base? What application does it utilize and how will this be transferred the succeeding contractor?

R87. An NETL Site Support Contractor developed the existing database. It is kept on a local server and access will be given.

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Q88. CLIN 3 Activity 3, Safety Program Support Services, 4.1.7 In many cases reference is made to records retention on "an NETL server." Is this information currently maintained in a searchable data base of some kind? Will this system be conveyed to the succeeding contractor?

R88. It is not a data base; documents are kept on server. Access will be given.

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Q89. CLIN 3, Activity 1, Environmental Program Support Services, 3.2.8. What information is currently available regarding aquifers and site geology. Who maintains this data and how will it be transferred to the winning bidder? The plans are maintained by the SSC and supplied to us. Does NETL currently have a Geographical Information System (GIS)? Who currently maintains this system and how will it be transferred to the winning bidder?

R89. Information regarding aquifers and site geology is contained in the Ground Water Protection Plans for all three sites. The Pgh and Mgn information is in one plan and Alb has its own. Access will be given to the winning bidder. The Site Support Contractor maintains the GIS system and access to the system will be given. Please see the updated PWS for additional details.

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Q90. CLIN 3, Activity 5, Albany Groundwater Program Support Services, 3.1.1. Is sampling of the 31 wells at the Albany site conducted by the current SOS contractor or is this done through a certified contractor?

R90. Historically, sampling has been performed by subcontractor via the SOS contract.

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Q91. CLIN 3, Activity 5, Albany Groundwater Program Support, 3.1.1. Are samples currently analyzed at the Albany site or are they sent to a certified testing laboratory?

R91. All environmental samples are required to be analyzed by an ORELAP (Oregon Laboratory Accreditation Program) certified laboratory with a qualification for the specific analyses being performed. An ORELAP certification statement is included in every laboratory report.

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Q92. CLIN 3, Activity 5, Albany Groundwater Program Support. Will the existing data base and trending maps be transferred to the succeeding contractor?

R92. Yes, they are the property of NETL.

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Q93. CLIN 3, Activity 5, Albany Groundwater Program Support. What software applications are currently used for this?

R93. Contractors use ARCGIS through the NETL license.

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Q94. CLIN 3, Activity 5, Albany Groundwater Program Support. Does all of the data currently exist in an excel spreadsheet?

R94. Yes, full set of results is in a spreadsheet.

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Q95. CLIN 3, Activity 5, Albany Groundwater Program Support. Does this spreadsheet interface with the GIS or will hand data entry be required?

R95. Hand data entry is required.

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Q96. CLIN 3, Activity 5, Albany Groundwater Program Support. What is the historical cost per year used by subcontractors for the well sampling?

Q96. The requested data cannot be provided at this time.

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Q97. CLIN 4, Activity 2, Waste Disposal Support Services, PWS 4.0 Deliverables. The PWS states “The following table contains the deliverables associated with this Activity.” There is no table as referenced. Please provide the deliverables associated with this function.

R97. Please see the updated PWS.

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Q98. CLIN 4, Activity 2, Waste Disposal Support Services, PWS 1.4 and 1.5. The PWS states that both Travel and Training, respectively, are covered under CLIN 4 Activity 7 – Chemical Storage and Regulated Waste Program Support Services. Should the reference be CLIN 3 Activity 7 instead?

R98. Please see the updated PWS.

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Q99. CLIN 4, Activity 1, Offsite Remediation Program Support Services. Can NETL provide additional information regarding the scope of the remediation effort at Rock Springs? In particular, how many monitoring wells are currently in use?

R99. NETL is currently sampling 99-100 wells per event, but there are other wells used for non-sampling purposes as well. Please see the updated PWS for additional details.

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Q100. CLIN 4, Activity 1, Offsite Remediation Program Support Services. Is the number of monitoring wells expected to increase or stay the same?

R100. Yes, see the updated PWS for additional details.

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Q101. CLIN 4, Activity 1, Offsite Remediation Program Support Services. How many gallons of water is treated/remediated each month?

R101. NETL doesn’t have a pump and treat system; we treat the contamination only via air-sparing. See the updated PWS for additional details.

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Q102 CLIN 4, Activity 1, Offsite Remediation Program Support Services. Are the contractors responsible for remediation currently resident at the Rock Creek location or do they travel to the site on a regular schedule?

R102. The workers regularly at the site live locally.

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Q103. Q102 CLIN 4, Activity 1, Offsite Remediation Program Support Services. What is the volume of contaminated wastewater generated by this activity?

R103. NETL doesn’t have a pump and treat system; we treat the contamination only via air-sparing. See the updated PWS for additional details.

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Q104. Sol\_89243324RFE000083\_Amd\_0002 Page 206 Would the government please clarify if the Staffing volume is 45 pages or 60 pages per page 206 of the solicitation?

R104. Please see Q1 and Q11 of this document.

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Q105. Attachment C Position Description Would the government please clarify and or confirm the number of key personnel and location that was included in Attachment C Position Descriptions document?

R105. Key Personnel as identified in Attachment C Position Descriptions is as follows:

- Program Manager (1) MGN

- R&D Manager (1) MGN

- ES&H Q Manager (1) MGN

- Facilities/Technical Manager (1) PGH

- Business Manager (1) MGN

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Q106. Sol\_89243324RFE000083\_Amd\_0002 Page 205 Would the government please consider having the QAPM and ISM be excluded from the page limitations in the Management and Organization file?

R106. Please see Q13 of this document.

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Q107. Would the government please clarify if the hours for FTEs will be 1912 or 1920 based on the Juneteenth Holiday?

R107. 1920

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Q108. Would the government please consider providing the tenure information for the incumbents, in case we need to consider an additional 40 hours vacation based on their tenure on the contract?

R108. Please see Q28 of this document.

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Q109. Will the major subcontractors be able to submit a sealed bid for pricing? If so, would the government please provide the instructions for sealed bids?

R109.Major subcontractors may submit pricing data separately from the prime contractor following the instructions for submission in the solicitation.

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Q110. Would the government please confirm the period of performance of the current contract?

R110. It is anticipated that the base period of the contract will begin 4/1/2025.

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Q111. Will the government please clarify if the statement about “additional hours worked” will be overtime hours?

R111. Without reference of where this text is from, the question cannot be answered.

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Q112. Would the government please clarify the number of FTEs required in Houston, TX for the specific positions and CLINS?

R112. Please see Q77 of this document.

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Q113. Would the government please consider a two-week extension to allow review of the Q&A and to be able to make any adjustments based on future amendments?

R113. Response to this question is included in Amendment 0004.

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Q114. L.21 (d), Key Personnel L.21 (e), Resumes - Section L.21 (d), Key Personnel, requires identification of an offeror's key personnel and their qualifications. However, this information is also required in Section L.21 (e), Resumes. Will the government please clarify if offerors are to include key personnel information and resumes in both File 2 and File 3, or just File 3? Given the limited page count in File 2, we suggest only requiring key personnel information and resumes in File 3.

R114. Key Personnel resumes are only required for Key Personnel L.21 (e).

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Q115. L.21 (h), Relevant Past Performance Will the Government please clarify if the page limit for each contract is: 1. Exhibit E, 1 additional page, and 2 pages for relevant past performance information for a total of 4 pages per contract OR 2. Exhibit E and 1 additional page for relevant past performance information for a total of 2 pages per contract.

R115. Performance Reference Information Form (Exhibit E) is limited to the form and one additional sheet. The relevant past performance discussion is limited to 2 pages per contract/project, per entity.

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Q116. L.20, L.21 Format and Content - Will the Government please clarify if there is a required file format (PDF or Word) for Volumes I and II?

R116. Both PDF and Word are acceptable.

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Q117. PWS, CLIN 4, Activity 2, Waste Disposal Support Services - The PWS for CLIN 4, Activity 2 references Travel and Training which are both covered under CLIN 4, Activity 7, Chemical Storage and Regulated Waste Program Support Services. However, the document for CLIN 4, Activity 7, Chemical Storage and Regulated Waste Program Support Services was not included in the solicitation. Will the government please provide this document?

R117. This reference has been corrected to CLIN 3, Activity 7.

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Q118. Section M.5, Evaluation Criteria-Technical and Management Proposal - Will the Government please provide the adjectival rating definitions for Criterions 1 and 2 in Volume II-Technical and Management Proposal?

R118. The information requested is for internal use and cannot be provided.

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Q119. Section M.5, Evaluation Criteria-Technical and Management Proposal - Will the Government please provide the adjectival rating definitions and relevancy definitions for Criterions 3 and 4 in Volume II-Technical and Management Proposal?

R119. The information requested is for internal use and cannot be provided.

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Q120. Section L.22 A. (2) Section L.22 A. (2) requires that "All forms, tables, and exhibits must be identified and listed in the table of contents or index." To meet this requirement, are offerors required to submit a standalone table of contents or index that lists all files (including forms, tables, and exhibits) in Volume III?

R120. A standalone table of contents or index is not required.

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Q121. Section L.22 B. Does the Government require that offerors add page numbers to the Cost Exhibits A through D in File 2?

R121. This is not a requirement.

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Q122. L.21 (d), Staffing - Will the Government exclude the narrative staffing plan summary from the page count for File 2 (Criterion 2)? Providing the information required for the narrative staffing plan summary (i.e., labor category position titles; NETL site location where each person will be located; proposed labor hours (Direct Productive Labor Hours (DPLH)); company affiliation; lines of authorities; and level of commitment (full-time; part-time; number of hours per year) to the contract) will consume a significant number of pages due to the anticipated size of the workforce.

R122. No

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Q123. L.21 (h), Past Performance (Criterion 4), Exhibit E Are offerors permitted to alter the line spacing and row height in Exhibit E?

R123. Yes

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Q124. PWS, CLIN 2, Activity 2 The PWS contains several references to NETL Procedures and Manuals, which were not included with the solicitation documents. Will the Government please provide the NETL procedures listed below?

430.4-00.02 (Work Control System)

NETL Procedure 440.1- 02.03, Installation of Gas Alarms

R124. Please see the NETL Electronic Reading Room Solicitation 89243324RFE000083 - Site Operations Support Services 5 (SOS5) 1.26 – SOS PWS Referenced Directives and Policies

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Q125. PWS, CLIN 3, Activity 2 The PWS contains several references to NETL Procedures and Manuals, which were not included with the solicitation documents. Will the Government please provide the NETL procedures listed below?

NETL Procedure 243.1-01, Records Management

NETL Manual 440.1-01.31, Occupational Medicine Implementation Program

NETL Manual 440.1-01.45, Ergonomics Program

NETL Manual 440.1-01.52, Respiratory Protection Program

NETL Manual 440.1-01.61, Hearing Conservation Program

NETL Manual 440.1-04.54, Personal Protective Equipment

R125. Please see the NETL Electronic Reading Room Solicitation 89243324RFE000083 - Site Operations Support Services 5 (SOS5) 1.26 – SOS PWS Referenced Directives and Policies

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Q126. PWS CLIN 3, Activity 6 The PWS contains several references to NETL Procedures and Manuals, which were not included with the solicitation documents. Will the Government please provide the NETL procedures listed below?

NETL Order 420.1, Safety Analysis and Review System

NETL Order 440.1, ES&H Management System

NETL Procedure 231.1-00.02, Injury/Illness Investigation and Reporting

NETL Procedure 243.1-00.07, Records Management

NETL Procedure 436.1-03.16, Calibration and Maintenance of Instruments that Monitor and Measure Key ES&H Characteristics

NETL Procedure 440.1-01.13, Hazard Communication Program

NETL Procedure 440.1-01.17, Radiation Protection Program

NETL Procedure 440.1-01.43, Handling Compressed Gases

NETL Procedure 440.1-01.53, Albany Radiological Control Manual

NETL Procedure 440.1-02.01, Safety Data Sheets

NETL Procedure 440.1-02.03, Installation of Gas Alarms

NETL Procedure 440.1-03.16, Confined Space Entry

NETL Manual 440.1-01.03, Occupational Medicine Program Implementation

NETL Manual 440.1-01.06, Indoor Air Quality and Ventilation

NETL Manual 440.1-01.28, Asbestos Control and Abatement

NETL Manual 440.1-01.29, Lead Control and Abatement Program

NETL Manual 440.1-01.32, Environmental Noise Monitoring

NETL Manual 440.1-01.45, Ergonomic Program Manual

NETL Manual 440.1-01.52, Respiratory Protection

NETL Manual 440.1-01.61, Hearing Conservation Program

NETL Manual 440.1-02, Chemical Hygiene Program

NETL Manual 440.1-02.02, Chemical Inventory

NETL Manual 440.1-02.04, SARA Title III Reporting

NETL Manual 440.1-04.44, Signs, Labels, Tags, Identifiers, and Safety Warning Devices

NETL Manual 440.1-04.54, Personal Protective Equipment

NETL Manual 456.1-00.01, Nanomaterial Safety and Health

R126. Please see the NETL Electronic Reading Room Solicitation 89243324RFE000083 - Site Operations Support Services 5 (SOS5) 1.26 – SOS PWS Referenced Directives and Policies

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Q127. PWS, CLIN 5 Activities 1 and 5 The PWS contains several references to NETL Procedures and Manuals, which were not included with the solicitation documents. Will the Government please provide the NETL procedures listed below?

NETL Procedure 243.1-01 Records Management

R127. Please see the NETL Electronic Reading Room Solicitation 89243324RFE000083 - Site Operations Support Services 5 (SOS5) 1.26 – SOS PWS Referenced Directives and Policies

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Q128. Section M.5, Evaluation Criteria-Technical and Management Proposal - Is the government using point scores to evaluate the criterions in Volume II? If yes, will the Government please provide the point scoring information?

R128. The information requested is for internal use and cannot be provided.

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Q129. PWS There are DOE documents referenced in the RFP that were not found to be available on the DOE Directives site (https://www.directives.doe.gov/directives-browse#b\_start=0). Request access to those referenced documents: Manual 151.1-01.08, Emergency Preparedness Training and Appointment of Emergency Responders and DOE G 450.4-1, Volumes 1 and 2.

R129. Please see the NETL Electronic Reading Room Solicitation 89243324RFE000083 - Site Operations Support Services 5 (SOS5) 1.26 – SOS PWS Referenced Directives and Policies

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Q130. Sol\_89243324RFE000083, H.48 Several of the support functions listed in the PMO definition (Admin Support, ESH&Q, Property Management, etc.) also have direct contract performance requirements on various CLIN Activities. Will the Government please modify Attachment C with differentiation on which positions are expected to be PMO Overhead positions versus those that are expected to be direct charges to the contract?

R130. It is up to the Offeror to determine which positions are PMO Overhead positions versus those that are expected to be direct charges to the contract.

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Q131. Sol\_89243324RFE000083, H.49 Section H.49 establishes indirect rate ceilings. Will the Government consider removing this rate ceiling requirement for a contractor where an approved accounting system is in place to avoid the potential scenario where a contractor is unable to recover its costs on the program?

R131. No

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Q132. Sol\_89243324RFE000083, H.49 If the RFP states, “Notwithstanding any other clause(s) of this contract, the Government shall not reimburse the Contractor for any site specific on-site, off-site, and G&A indirect costs in excess of the indirect expense dollars derived for each of the Contractor's fiscal years by the application of the following individual indirect cost ceiling rates to the appropriate base outlined below. The indirect cost ceiling rates are based on a percentage of overall rate basis. All indirect costs in excess of said limit(s) shall be borne by the Contractor.” Based on this requirement for an indirect rate ceiling, please address the following questions to help Offerors understand and assess the impact:

Q132a: In the case of an unpopulated joint venture where the members will have their own respective Government-approved indirect rates used for bidding and the members treat their indirect rates as proprietary financial information, will the Government work directly with each member with regard to applicable rate ceilings to protect proprietary financial information?

R132a. In the event of an unpopulated joint venture, each member of the joint venture will prepare and submit the necessary Cover Sheets, Cost Exhibits, Cost Discussions, and any other information required per the solicitation. The Government does not provide any proprietary information of one joint venture member to other members of the joint venture. For the proposal preparation and submission the Government does not “work with” the offerors to establish rate ceilings as the indirect cost rate ceilings are required to be established and submitted by the offeror as a part of their proposal.

Q132b: It is not clear if the Government intends to use the established provisional billing rates as the indirect cost rate ceilings, or if this will be negotiated with the contractor after proposal evaluation. Considering the inputs for this table are "TBD", please advise as to how the Government intends to establish the ceilings.

R132b. It is the offeror’s responsibility to establish the provisional billing rates and the indirect cost rate ceilings that they wish to be included in their proposal. The proposed provisional billing rates and the proposed rate ceilings are factors that are included in the evaluations performed prior to a proposal selection being made. The Government does not establish the indirect cost rate ceilings as these ceiling rates represent the highest rate that the offeror believes the indirect cost rates could go. At the end of the fiscal year if the actual indirect cost rates exceed the offeror’s established ceiling rate then the offeror shall absorb any indirect costs in excess of the proposed limit.

Q132c: The table in this clause includes a column for the “Base of Application” dollar amount. It would seem that this base dollar amount could fluctuate during the life of the contract. Can the Government explain what how it will determine the amount that will be inserted into this table? Also, can the Government clarify how this “Basis of Application” amount will impact the rest of the table where the indirect rate ceilings will be added?

R132c. The “Base of Application” is the base used by the offeror to establish the proposed indirect rate for fiscal year 1. Since this value only represents the first year of the proposal there would be no fluctuation. This information is used to determine how the offeror is allocating the proposed indirect costs.

Q132d: Will the Government consider an overall indirect wrap rate as ceiling as opposed to a ceiling for each cost element?

R132d. No. The terms of the solicitation require that an indirect cost ceiling rate be proposed for each indirect cost element. Requiring the same terms be applied to all offerors ensures that every proposal submitted is evaluated in the same manner thereby ensuring a fair selection process.

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Q133. Sol\_89243324RFE000083, H.39 Indemnity – Environmental, Health and Safety Violations requires the contractor to indemnify the Government for several requirements, to include environmental permits. To help Offerors assess the risk associated with environmental permits, it will be very helpful to understand what permits exist. Can the Government provide a list of permits held by the current contractor?

R133. Unless specifically called out within the PWS, the contractor should assume all environmental permits are held by the Government.

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Q134. Sol\_89243324RFE000083, H.39 - The PWS requires the Contractor to obtain permits for site-wide operations. Is the contractor expected to indemnify the Government for violations of such permits not caused by Contractor’s personnel (i.e., a violation caused by another NETL contractor or a DOE employee)?

R134. No

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Q135. Sol\_89243324RFE000083, H.39 Will the Government enter into an advance agreement regarding the allowability of fines and penalties assessed against the Contractor that are caused by other NETL contractors or DOE employees?

R135.No

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Q136. Sol\_89243324RFE000083, H.39 Can the Government provide a list of past environmental, health and safety violations at NETL sites to help Offerors assess the historical risk associated with this indemnification requirement?

R136. This information cannot be provided at this time.

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Q137. Sol\_89243324RFE000083, H.39 Will the current contractor be required to participate in transition out services to enable the transfer of existing permits to the new contractor?

R137. No

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Q138. Sol\_89243324RFE000083, L.20(f)(e) states, “if the Offeror is a limited liability corporation or other entity (including join ventures and partnerships) created for the purpose of performing the instant contract, and such entity possesses limited resources, the Offeror shall be required to submit a performance guarantee agreement executed by a financially responsible guarantor, guaranteeing that all contractual obligations of the Offeror will be met.” In the case of an unpopulated joint venture that is already established and was not created for the purpose of performing the instant contract, will a performance guarantee still be a requirement? If so, are the joint venture members the proper signatories on the guarantee?

R138. A performance guarantee will be required. Both entities of the JV should be signatories on the guarantee.

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Q139. Sol\_89243324RFE000083, L.20(f)(e) If it is determined that a performance guarantee is required, it is unclear at what point the Government will require a Performance Guarantee Agreement (Exhibit A) be submitted. Will the Government require this agreement be submitted with its proposal or will this addressed once an award decision has been made?

R139. The Performance Guarantee should be submitted as part of the proposal.

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Q140. Sol\_89243324RFE000083, I.24 DEAR Clause 952.209-72 Organizational Conflicts of Interest (2009) states, "The Contractor shall be ineligible to participate in any capacity in Department contracts, subcontracts, or proposals therefore (solicited and unsolicited) which stem directly from the Contractor's performance of work under this contract for a period of two-years after the completion of this contract. Furthermore, unless so directed in writing by the Contracting Officer, the Contractor shall not perform any advisory and assistance services work under this contract on any of its products or services or the products or services of another firm if the Contractor is or has been substantially involved in their development or marketing." Can the Government identify any contracts and/or proposals that have stemmed directly from the performance on this Site Operations Support Services contract in the past, or that the Government would expect to stem from the this program going forward where Offerors would be ineligible? Does this ineligibility extend to performance the NETL RSS program?

R140. The Government will not make this determination for the Offeror.

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Q141. Sol\_89243324RFE000083 , I.24 DEAR Clause 952.209-72 Organizational Conflicts of Interest (2009) states, "The Contractor shall be ineligible to participate in any capacity in Department contracts, subcontracts, or proposals therefore (solicited and unsolicited) which stem directly from the Contractor's performance of work under this contract for a period of two-years after the completion of this contract. Furthermore, unless so directed in writing by the Contracting Officer, the Contractor shall not perform any advisory and assistance services work under this contract on any of its products or services or the products or services of another firm if the Contractor is or has been substantially involved in their development or marketing." Does the Government anticipate a need for advisory and assistance services work under this contract?

R141. No

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Q142. R&D Support Services, CLIN 1, 4.5.3.8 Who within NETL organization (Government or SOS Contractor) is responsible for generation of the Team Supervisor Risk Acceptance memos, Responsible Person Appointment Memos, RP Risk Acceptance Memos, and administrative change permits?

R142. SOS Contractor is responsible for the generation, routing, and control of the documents for federal approval signature, using standard templates.

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Q143. R&D Support Services, CLIN 1, 4.5.3.10 Is OSHA the AHJ referenced in this paragraph? Is the SOS contractor responsible for gaining AHJ acceptance or only assisting with providing necessary supporting documentation?

R143. NETL has a designated AHJ. The SOS Contractor shall assist in gathering and providing all required documentation for approval by the NETL federal AHJ.

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Q144. General Engineering Support Services, CLIN 2 Activity 1, PWS, Section 1.0 Request Information. The section reads "1.4 Location: Albany, OR (ALB); Morgantown, WV (MGN); and Pittsburgh, PA (PGH), Department of Energy (DOE) National Energy Technology Laboratory (NETL) sites. 1.5 Travel: Travel (local and long distance) is anticipated among all three NETL sites.

What is expectation on use of remote services? A lot of the requirements of scope are around updating drawings/designer/drafter work. It is our belief this work effort could be completed in remote locations through use of virtual meetings.

R144. Remote services can be utilized for task where onsite presence is not required.

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Q145. General Engineering Support Services, CLIN 2 Activity 1, PWS, Section 4.0 Scope - This section reads "4.1 The Contractor shall provide general engineering, design, drafting and drawing control support at the ALB, MGN, and PGH NETL sites. The contractor shall provide to NETL all supervision personnel, and services to satisfactorily perform work in the areas identified in this PWS. The Contractor shall provide all supplies and material for the performance of the work identified in this PWS unless specifically identified to be provided by the Government within the PWS. All equipment needed to perform this work shall be provided by the Government. All printer-related supplies and other items commonly stocked in the warehouse shall be provided by the Government."

Does Equipment include all software and appropriate licenses as well to support production of engineering work?

R145. Gov only provides AUTOCAD, all other necessary licensing is the responsibility of Site Support Contractor.

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Q146. General Engineering Support Services, CLIN 2 Activity 1, PWS, Section 5.0 Engineering Design Support - The section reads "5.1.1 Provide engineering design services for alterations or modifications to NETL site infrastructure. The Site Operations Support contractor shall provide up to15 design packages per year (note: design packages will vary in complexity). Delivery schedules for design work shall be proposed to, and approved by, the ACOR. All design work produced shall be of similar presentation, appearance and format. Although each specific design project will vary from one to the next, engineering design services shall include the following items:

5.1.1.1 Design calculations for civil, mechanical, electrical, plumbing, fire protection, etc.

5.1.1.2 Code and standard expertise such that design basis documents can be assembled

5.1.1.3 Specification assembly

5.1.1.4 Preparation of cost estimates for implementation of designs or rough order of magnitude estimating for future projects that have not yet been designed

5.1.1.5 Production of drawings

5.1.1.6 Participate in design reviews (15%-30%-60%-90%) with NETL for designs prepared under this section, including tracking comments and providing disposition thereof.

Is there a list of projects to be expected over next several years so we can gage complexity/staffing/etc...? Or a list of projects completed in past?

Does NETL have an existing procedure suite for engineering execution or would the contractor follow contractor provided engineering procedures?

R146. An example of past projects include: Exterior building siding replacements, boiler heat exchanger replacements, air handling units replacements, side walk repairs, air compressor replacements. ROM is around $1-1.5M per Contract Year for construction cost. NETL does not have specific design standards.

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Q147. General Engineering Support Services, CLIN 2 Activity 1, PWS, Section 5.0 Engineering Design Support - The section reads "5.4.1 Drawings must be controlled and managed for accuracy based on the requirements listed below:

5.4.1.1 Facility-related alterations/modifications performed by personnel working on other Activities under this contract shall be updated on the respective drawings within 20 business days of work

completion. Historical data on these types of changes are available in maintenance records.

5.4.1.2 Hidden utility location information shall be updated on their respective drawings within 15 business days upon receipt of official locating information regardless of who performs the locating function (see historical data below)."

Do procedures currently exist within NETL which dictate the process and timeliness of the requirements in this section? Would offeror have access to use or would offeror be required to develop own procedure set?

R147. No, NETL requirements are listed in PWS. Timeliness is based off work order approval of the Federal ACOR.

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Q148. General Engineering Support Services, CLIN 2 Activity 1, PWS, Section 5.0 Engineering Design Support - The section reads "5.4.3 Limited ArcGIS Support  ArcGIS is to be utilized to keep site infrastructure data up to date. Site infrastructure informational reports are to be executed using ArcGIS. The Site Operations Support contractor shall provide up to one FTE (1860 hours) per contract year to build and expand the ArcGIS databases. Site capabilities/databases via ArcGIS differ among the sites, with the MGN site being the most advanced.

Is the expectation to be one FTE per site (i.e., three total) or one FTE shared between all sites?

R148. One FTE shared between the 3 sites.

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Q149. Site Operations Support Services, CLIN 2 Activity 2, PWS - Which party is responsible for providing all the equipment necessary for the facility maintenance inspection program (infrared camera, ultra-sonic flow meter, power analyzers, etc.…). Is it all GFE? Are there existing schedules/procedures/etc.. For maintenance activities?

R149. This will be provided as GFE, schedules and procedures do exist.

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Q150. Site Operations Support Services, CLIN 2 Activity 2, PWS 4.4.2.2 - Is the SOS Contractor responsible for subcontracting to the 3rd Party HPC Maintenance Provider or is that covered under a separate contract? If so, will the Government please identify the current 3rd Party HPC Maintenance Subcontractor(s)?

R150. The 3rd Party HPC Contractor is not the responsibility of the Site Support Contractor.

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Q151. Attachment C Positions Descriptions SOS-5 - Will the Government please provide Position Qualifications and Historical manning levels associated with Grounds Maintenance (CLIN 2 Activity 4)?

R151. Please see Q44 of this document. It is up to the Offeror to determine appropriate staffing needs to perform this Activity. Historic staffing levels have been provided at the contract level.

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Q152. Attachment C Positions Descriptions SOS-5 - Will the Government please provide Position Qualifications and Historical manning levels associated with Snow Removal and Road Maintenance (CLIN 2 Activity 7)?

R152. Please see Q9 of this document. It is up to the Offeror to determine appropriate staffing needs to perform this Activity. Historic staffing levels have been provided at the contract level.

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Q153. Attachment C Positions Descriptions SOS-5 - Will the Government please provide Position Qualifications and Historical manning levels associated with Emergency Risk Management and Response (CLIN 3 Activity 4)?

R153. It is up to the Offeror to determine appropriate staffing needs to perform this Activity. Historic staffing levels have been provided at the contract level.

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Q154. Attachment C Positions Descriptions SOS-5 - CLIN 5 Activity 5 requires support in the Washington DC area. None of the Positions listed in Attachment C reflect a Washington DC location. Will the Government please clarify this support is to be located in Washington DC? Will the Government please provide Position Qualifications and Historical manning associated with this requirement?

R154. This scope has been removed. Please see the current version of the PWS.

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Q155. Snow Removal and Road Mx Services, CLIN 2 Activity 7, 4.1.4.4 - Will the Government please provide historical material cost or material usage for bulk salt and other de-icing material?

R155. On average the past 4 years, 150 Tons have been used per year.

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Q156. Snow Removal and Road Mx Services, CLIN 2 Activity 7, 4.1.4.4 - Will on-site storage facilities be provided for bulk salt or other de-icing material?

R156. Yes, on-site storage is available.

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Q157. Snow Removal and Road Mx Services, CLIN 2 Activity 7, 4.2 - Will the Government please provide historical workload data associated with Road Maintenance Services?

R157. The requested data is not available. Please refer to the PWS for estimation purposes.

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Q158. Occupational Health CLIN 3 Activity 2, Attachment 1 - Will the Government please provide annual usage history for the supplies listed in Attachment 1?

R158. This information is not available.

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Q159. Section L, Past Performance Criterion 4 - The Offeror shall provide no more than three contracts which are active or have been completed during the past five years, prior to the closing date of this solicitation for similar services, to be evaluated as relevant past performance.

Please verify that the term "contract" includes Operations and Maintenance of a Large Scientific Research Facility executed under a Cooperative Agreement.

R159. The term "contract" may include Operations and Maintenance of a Large Scientific Research Facility executed under a Cooperative Agreement.

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Q160. CLIN 2 Activity 2 Site Operations Support Services - Will the Government please provide a list of the modules of the CHAMPS CMMS that are currently in use on the SOS4 contract?

R160. Modules used: Equipment, Preventative Maintenance, Work Order, & Location Default.

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Q161. CLIN 2 Activity 2 Site Operations Support Services - Is CHAMPS Mobile currently in use on the SOS4 contract?

R161. No

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Q162. Performance Work Statement - The PWS states that "training is anticipated" for the majority of CLINs. Will the Government provide the historical training costs for all CLINs anticipating training?

R162. This data is not available and cannot be provided at this time.

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Q163. Performance Work Statement - The PWS states that "travel is anticipated" for the majority of CLINs. Will the Government provide the historical number of trips annually for all CLINs anticipating travel?

R163. This data is not available and cannot be provided at this time.

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Q164. Sol\_89243324RFE000083, I.60 FAR Clause 52.223-3 requires the offeror to list any hazardous material to be delivered under this contract. Offerors other than the incumbent are at a disadvantage with regard to compiling such a list. Will the Government provide the Hazardous Materials list currently in place for this program?

R164. This information is not needed for proposal purposes.

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Q165. Sol\_89243324RFE000083, I.60, L.22 - JV members or Subcontractors that have proprietary financial information will need the ability to submit their unsanitized financial information directly to the Government rather than provide to the prime offeror. Can this unsanitized information be sent directly to the Government through FedConnect to support the prime offeror's submission? If so, is there a file naming convention that should be followed for this scenario where JV member or subcontractor will submit their files directly to the Government.

R165. JV members or Subcontractors can submit proprietary financial information through FedConnect separate from the Prime Contractor. In the event that a major or critical subcontractor desires to submit cost information separately (to protect proprietary costing information), the proposal submitted must clearly identify which offeror/team they are submitting under. All submittals should be closely identifiable as to not leave any doubt of which entity they are proposing with (i.e. Major or Critical Subcontractor X cost proposal in support of Offeror Y). The Offeror is ultimately responsible for ensuring that the cost submitted separately by their major or critical subcontractor(s) are consistent with the amounts shown in the summary included in the total submitted by the Offeror. Any deviations in amounts shall be clearly explained and noted in the summary totals. For major or critical subcontractor submissions, both the Offeror and the major or critical subcontractor company names should precede the specified file name, example <company name><major or critical subcontractor name>Cover Sheet.---

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Q166. Sol\_89243324RFE000083, L.21(h) The instructions state the offeror is to "provide it to the identified reference along with the appropriate relevant past performance forms (Exhibits D and E)." Does the identified reference have any action for Exhibit E Past Performance Information Form or do they only fill out Exhibit D Past Performance Questionnaire and send to the government?

R166. The identified reference should fill out Exhibit D Past Performance Questionnaire and send to the government.

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Q167. Sol\_89243324RFE000083 L.21(d) states, "The Offeror shall propose a staffing plan that depicts their staffing by CLIN including an organizational chart to show where labor categories fall within the organization and how the lines of communication are implemented from a chart viewpoint." To provide a comprehensive organizational chart that shows staffing by CLIN, will the Government permit offerors to use 11" x 17" layout for the organizational chart?

R167. No.

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Q168. Direct Productive Labor Hours - Section L.22.6 states "For the purpose of this solicitation, a full time equivalent (FTE) employee is equated to 1,920 DPLH", however the DPLH differs from company to company. Is it the Governments intention for offerors to explicitly propose a 1920 DPLH or are offerors allowed to propose a DPLH that accurately accounts for paid time off hours, i.e. 1856 DPLH = 2080 - 88 (Holiday) - 80 (PTO) - 56 (Sick Leave)?

R168. For the purpose of this solicitation, a full time equivalent (FTE) employee is equated to 1,920 DPLH

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Q169. PWS, CLIN 1 The PWS contains several references to NETL Procedures and Manuals, which were not included with the solicitation documents. Will the Government please provide the NETL procedures listed below?

NETL P430.4-01, Research and Development (R&D) Support Work Control Process

R169. These procedures are currently in the NETL directives review process. They will be provided when available.

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Q170. PWS, CLIN 2, Activity 4 - CLIN 2 Activity 4, paragraph 11.1 states that "The contractor shall include a Quality Assurance/Quality Control (QA/QC) Plan as part of the proposed technical approach. The QA/QC Plan shall be specific to the work performed under this Activity and shall detail the methods/techniques that will be utilized in monitoring the performance of this Activity."

Will the Government please clarify if there is a separate QA/QC plan for CLIN 2 Activity 4 that must be included in the Volume II proposal and/or provided after contract award?

R170. The QA/QC plan referenced for CLIN 2 Activity 4 must be provided after contract award.

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Q171. PWS CLIN 2, Activity 1 - CLIN 2 Activity 1, paragraph 9.1 states that "The contractor shall include a Quality Assurance/Quality Control (QA/QC) Plan as part of its proposed technical approach. The QA/QC Plan shall be specific to the work performed under this Activity."

Will the Government please clarify if there is a separate QA/QC plan for CLIN 2 Activity 1 that must be included in the Volume II proposal and/or provided after contract award?

R171. The QA/QC plan referenced for CLIN 2 Activity 1 must be provided after contract award.

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Q172. PWS CLIN 1- Will the Government please specify the work control system that is being used for CLIN 1 to satisfy the requirements of paragraph 4.2 Work Control?

R172. Work control is integrated into SAFER (NETL’s System for Advanced Facilities for Experiment and Research.)

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Q173. Will the Government please clarify if the contractor is responsible for providing procurement software on the contract or is the contractor responsible for providing procurement software?

R173. The contractor responsible for providing its own procurement software.

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Q174. Section L.21 (g) and M.5 (Criterion 3, Experience) - Will the Government please clarify if the offeror is required to submit a contract or contract(s) from proposed major subcontractors in Criterion 3, Experience?

R174. The Offeror shall determine which six (6 maximum) contracts best represents its experience (combination of prime offeror, subcontractors, members, or affiliates) for this criterion.

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Q175. Sol\_89243324RFE000083, Section H.48 INDIRECT COSTS (COST-REIMBURSABLE CLIN'S ONLY) defines the NETL Specific On-Site Overhead Rate and states, “Since this rate is specific to this requirement it is not expected that there will be any conflict with a Contractor’s audited rate structure.”. Unless a contractor has a segment with direct and indirect activities identified as the RFP directs, or sets up a separate segment for the contract, there could be conflict with a contractor’s established rate structure.  Cost Accounting Standards (CAS) requires consistency in charging costs direct or indirect when incurred under the same/similar purposes or circumstances. It is requested that this clause be adjusted such that contractors are able to apply their respective Government-approved rates when proposing and performing on this program to maintain compliance CAS and established rate structures.

R175. In order to receive this contract it is expected that the offeror will establish a new, separate overhead rate that is specific to efforts performed on NETL sites only. The indirect costs that would make up the NETL On-Site OH pool are only indirect costs that are incurred in support of on site efforts; therefore if an entity is not performing work on an NETL site, they would not incur on site related costs and would not need to allocate those costs as such. Following that philosophy, creating a new on site specific rate to allocate on site specific indirect costs is not a conflict with Cost Accounting Standards and actually follows the requirement that direct or indirect costs be consistently charged when incurred under similar circumstances.

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Q176. Sol\_89243324RFE000083, Section H.50(d)(1) states, “When another Federal Agency or a different DOE Office has the CFA responsibility for the establishment of indirect rates with the Contractor, the Contractor shall provide a copy of the rate proposals, including all supporting documentation, submitted to the CFA.” In this scenario where DOE is not responsible for indirect rates, copies of the letters showing the rates submitted and certifications would seem to be sufficient for DOE. It is requested that this requirement in H.50(d)(1) be revised to remove the requirement to provide all supporting documentation and only require copies of submitted rate letters and certifications.

R176. This clause is not relevant to the submission of proposals and may be negotiated with the successful Offeror.

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Q177. Sol\_89243324RFE000083 Section H.50(d)(2) states, “The Contractor shall provide copies of all rates established by that CFA and any correspondence related to indirect rates to the DOE IRCO.” Considering the DOE does not have cognizance over the rates, it does not seem appropriate to provide all correspondence that a contractor has with the cognizant agencies. It is requested that “including all supporting documentation” be removed from this clause.

R177. This clause is not relevant to the submission of proposals and may be negotiated with the successful Offeror.

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Q178. Section L.22.B Will the Government confirm that the following cost deliverables for major subcontractors solely performing work on FFP CLINs are NOT required to be submitted:

File 1 - CONTRACT PRICING PROPOSAL COVER SHEET

File 2 - COST EXHIBITS A through D

File 3 - COST DISCUSSION

R178. Confirmed

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Q179. Section L.22.B - File 3 – COST DISCUSSION Will the Government confirm that If the offeror is a JV and not proposing any subcontractors on CPFF CLINs that only one File 3 - Cost Discussion that includes consolidated information for all JV members is required?

R179. Confirmed

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Q180. Attachment C Position Descriptions- Will the Government provide the historical CLIN allocation for all labor categories listed in Attachment C to ensure offerors' cost proposals are balanced and in alignment with Government expectations?

R180. The Government has provided historic allocation of all labor categories at the contract level. It is up to Offerors to determine staffing allocation at lower levels.

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Q181. Sol\_89243324RFE000083, H.50 Is it the Government's intent that the contractor is allowed to "true-up" our total indirect expenses (off-site OH and G&A) at the end of each Contractor Fiscal Year?

R181. Yes

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Q182. Sol\_89243324RFE000083, H.49:H50 Section H.49 states Notwithstanding any other clause(s) of this contract, the Government shall not reimburse the Contractor for any site specific on-site, off-site, and G&A indirect costs in excess of the indirect expense dollars derived for each of the Contractor's fiscal years by the application of the following individual indirect cost ceiling rates to the appropriate base outlined below. H.50 para a. (1) states Indirect billing, revised billing (as necessary), and final rate agreements must be established between a Contractor and the Department of Energy (DOE) for each of the Contractor's fiscal years for the life of the IDIQ type contract that includes cost reimbursement type CLIN/Activity. These indirect rate agreements allow a Contractor to recover indirect expenses incurred during a fiscal year for which final indirect rates have not been established. These two clauses seem to be in conflict of each individual clause where H.49 indicates establishment of a rate ceiling (not to exceed) and H.50 indicates total indirect expense recovery during a fiscal year.

R182. Included in each proposal the offeror is required to submit provisional indirect rates and indirect rate ceilings. The provisional indirect rates are the offeror’s best estimate at what the indirect rates will be during each year of the contract. The indirect rate ceilings are the offeror’s estimated highest level that the indirect rates could fluctuate to. During the contract, the contractor submits billing invoices to the Government for costs that were incurred using the provisional billing rates. At the end of each fiscal year, the contractor will be required to submit an Incurred Cost Proposal (ICP). The ICP calculates the ACTUAL indirect rates that were incurred during the fiscal year. The contractor and the Government use the ICP (and the results of any applicable audits if performed) to establish final indirect rates for the fiscal year. Those final indirect rates are then compared to the provisional rates that were billed throughout the year and any underpayments or overpayments are adjusted accordingly. In the event that the final indirect rates are higher than the ceiling rates that were originally established, the contractor will only be able to claim an underpayment reimbursement for indirect costs up to the ceiling rates.

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Q183. Exhibit B Cost Exhibits The file includes the term "Major or Critical Subcontractors". Is this terminology synonymous for JV members of an unpopulated Joint Venture? Is it the Government's intent for each member of the unpopulated Joint Venture to submit an Exhibit B independently?

R183. The term “major or critical subcontractor” as used in this solicitation is defined as subcontractor(s) (business entity other than the Offeror) proposed to perform a significant portion (more than $1M per contract year) of the contract. The Offeror should follow the instructions in L22 for the submission of Exhibit B.

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Q184. Section M.5, Evaluation Criteria-Technical Criterion 2: Staffing, technical, Subcontracting and Teaming- Section M.5 states that Technical Criterion 2 will be evaluated as follows: "The Offeror’s proposed staffing plan will be evaluated based on the expertise proposed, qualification and fit of the proposed staff to the work, as well as the quantity and labor mix to perform the work outlined in the PWS. The staffing plan will be evaluated as to the level of staffing and skill set of the proposed staffing, by CLIN, to be capable of performing the level and type of work required for each CLIN."

The corresponding Section L requirement (L.21 (d)) does not require a discussion of personnel expertise, qualifications, or skills of proposed staff (except for key personnel, but they have different evaluation criteria under File 3). Will the Government please clarify if they require offerors to provide minimum qualifications for all unique labor categories on this contract to demonstrate staffing expertise, qualifications, and skill sets of the workforce? If so, will the Government please exclude this information from the page count?

R184. Offerors are not required to provide minimum qualifications for all unique labor categories on this contract to demonstrate staffing expertise, qualifications, and skill sets of the workforce.

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Q185. Sol\_89243324RFE000083, H.49:H50 - Is it the Government's intent that the contractor will be allowed to recover all allowable On-Site OH (NETL Specific) costs in excess of the cap in the event that the base cost included in the On-site OH (NETL Specific) rate calculation is not realized for reasons outside of the contractor control (funding constraints, geopolitical influence, changing priorities)? Since key management personnel costs are included in that OH Pool, these costs will be incurred regardless of the actual direct costs incurred under the Cost Type CLINs on this contract and could be at risk of non-recovery if funding or direct billable activity drops below the contractors proposed direct costs for such CLINs (which constitute the base in the On-Site OH (NETL Specific) rate calculation. To help mitigate this risk, will the Government please consider providing historical spending numbers for all Cost Reimbursable type CLINs so contractors can properly assess risk and determine appropriate rate ceiling?

R185. In the event that the contract is terminated (and the base costs are not realized) the regulations under 48 CFR 49 Termination of Contracts will be followed, which includes methods for reimbursement of costs already incurred depending on the reason for contract termination. Proposed indirect rates and indirect rate ceilings vary between entities and must be based solely on the entities best estimate of costs to be incurred.

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Q187. PWS, CLIN 1 - Research Development, Section 6.0 - Task 3 - Project Operations, 6.1, page 13. Is the engineering technician referenced in PWS, CLIN 1, Research & Development, Section 6.1 listed as the Engineering Support Technologist and/or Engineering Technologist 1 under the position descriptions (Attachment C)?

R187. Engineering Support Technologist

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Q188. PWS, CLIN 2 Activity 1 - General Engineering Design, Section 5.2 Construction Inspection, page 3. Are the 930 hours provided as an estimate inclusive of all sites or is the 930 hours a per site estimate?

R188. Yes

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Q189. PWS, CLIN 2 Activity 2 - Site Operations Support Services, 4.2.3, page 5. Is there information concerning inspection schedules per site and the infrastructure involved?

R189. Yes, this information will be provided to the successful Offeror.

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Q190. PWS, CLIN 2 Activity 1 - General Engineering Support Services, Section 4.0 Scope This section states "The Contractor shall provide all supplies and materials for the performance of the work identified in this PWS unless specifically identified to be provided by the Government within this PWS. All equipment needed to perform this work shall be provided by the Government. All printer-related supplies and other items commonly stocked in the warehouse shall be provided by the Government." Please confirm that all costs affiliated with software licenses (e.g., AutoCAD, Esri, CM software, etc.…)  and infrastructure (e.g., CAD Computers, Servers, etc..) are GFE and offerors do not need to consider those costs in their offerings.

R190. Yes, provided as GFE.

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Q191. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 4.1.1 4.1.1 includes: “ and providing equivalent occupational medicine and health support services through a subcontract at the off-site OHU for the ALB site.” - Will the Government please provide subcontractor information (organization name, POC information) to enable prospective offerors can contact for pricing information? This is the lowest risk approach to ensure continuity of operations and consistency of care.

R191. Its up to the Offeror to identify its own subcontractor to complete this effort.

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Q192. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 5.2.2 “The Contractor shall assist with health-related computer-based training review…” Please confirm that the government will furnish all computer-based training materials.

R192. Confirmed

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Q193. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 6.1.2 “The contractor shall purchase and maintain all license and preventive and software maintenance agreements for medical equipment and medical database.” Is the contractor required to purchase and maintain the computers on which the medical database will run? Or will the government provide computers? If government computers are to be used, what is the process through which contractor-provided software can obtain approval for installation on government computers?

R193. The contractor is not required to purchase and maintain the computers on which the medical database runs. Government will provide. The software will have previously been installed, scheduled for July 2024. For other contractor provided software, if any, the contractor will work with NETL’s IT to install.

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Q194. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 3.1 “Cority is the software that NETL is switching to and will be operational in July” prior to the start of the anticipated period of performance. Will the government be purchasing licenses for Cority? If so, what licenses is the contractor to purchase and maintain per paragraph 6.1.2?

R194. Cority annual maintenance fee is budgeted in the ES&H budget covered by NETL.

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Q195. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 6.1.5 “The contractor shall maintain and calibrate medical equipment such as audiometer, spirometer, vision tester, Electrocardiogram (ECG) machine, and AEDs in accordance with manufacturer’s recommendations.” Paragraph 7.2.1 includes a list of government-furnished medical equipment but does not include manufacturer or model. Will the government provide manufacturer and model of each item listed in 7.2.1 to ensure bidders can determine manufacturer recommendations for maintenance and calibration?

R195. This information is not available at this time.

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Q196. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Section 7.1.1 “The government shall furnish the facilities which house the Occupational Health Units in MGN and PGH.” What furniture will be furnished? Desks and chairs? Storage cabinets for medications and supplies? Will the government furnish medical furniture such as examination tables?

R196. All furniture associated with this activity will be furnished by the Government.

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Q197. PWS, CLIN 3 Activity 2 - Occupational Health Support Services, Attachment 1 - Will the government provide historical usage rates for the medical supplies listed in this Appendix to enable bidders to develop a fixed price cost proposal?

R197. This information is not available at this time.

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Q198. Attachment C Position Descriptions Attachment C includes minimum and preferred qualifications for Registered Nurse II and Registered Nurse III. CLIN 3 Activity 2 PWS refers to nurses and physicians. Does the government have minimum and preferred qualifications for physicians?

R198. Historically, the physician has been a subcontractor. The government does not have minimum and preferred qualifications for this position.

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Q199. Standard Form 33 (SF-33) - Amendment 0003, Proposal Due Date The May 27, 2024 due date stated in Amendment 0003 falls on a federal holiday (Memorial Day). Is it the Government's intent to schedule the due date on a federal holiday?

R199. Please see the revised due date identified n this Amendment.

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Q200. Will the government please provide the job descriptions that is “TBD” in Exhibit G Position Descriptions?

R200. It is required that the Offeror provide this information.

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Q201. To help determine the appropriate equipment and supplies for the janitorial task, can the government provide the sq. footage for each location that requires janitorial services?

R201. This information is available in the PWS Attachments file.

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Q202. Exhibit C – Past Performance Information Questionnaire Cover Letter Amendment 0003- Amendment 0003 updated the PPQ Cover letter. While the email SOS5@netl.doe.govhas not changed, the contact person's name changed from Mr. Jason Efaw to Mr. Mathew Gibson and highlighted. For those of us who already issued the PPQs to our Contracting Officers, will the Government accept submission to the identified email address even if addressed to Mr. Efaw vs Mr. Gibson?

R202. Yes

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Q203. CLIN 3, Activity 5, Albany Groundwater Program Support Services PWS 4.2.1.3. PWS states “Screen all incoming items for possible suspect characteristics at the ALB, MGN, & PGH warehouses. Use a proper mail inspection containment chamber for questionable items.”

Does NETL currently provide such containment chambers at each of the three sites?

R203. Question references CLIN 3 Activity 5, it should reference CLIN 2 Activity 5 Warehouse Management Support Services. Screening equipment is GFE.

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Q204. Amendment 0003, revised A-2 PWS attachments only show a Table of Contents. Would you please reupload all of the attachments?

R204. Please see the revised PWS Attachments file.

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Q205. Exhibit F – Fill in Clauses. This section includes I.44 52.219-28 Post-Award Small Business Program Representation. This is not normally completed until after five years of performance. Does this need to be completed now and at the five-year mark?

R205. This clause should be filled in if applicable to the Offeror. If not applicable, the Offeror shall mark it as such.

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Q206. PWS CLIN 2 Activity 1 PWS 4.6.3 Which RFP document(s) provide a listing of all assets maintained under PWS CLIN 2 Activity 1 General Engineering Support Services, i.e., chillers, cooling towers, boilers, etc.? If not currently available, please provide.

R206. All tangible assets that would be commonly found within sites of this nature, are included under this activity.

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Q207. Section L.22B 534-1 File The RFP has offeror’s completing the indicated NETL F 534-1.1 form as downloaded from NETL’s web site. A word and a pdf file are available for download; however, the two forms have a difference. One form in Box 5 asks for type of contract, ‘Cost Share’ and has Box 6B described as ‘Cost Share. The other form does not include ‘Cost Share’. Can the Government confirm that the form without ‘Cost Share’ should be preferred?

Box 6A ‘Cost to DOE’, as this contract has FFP and CPFF CLINs can the Government confirm that this box should include only the direct cost from CPFF CLINs and not include FFP CLIN price?

R207. Confirming the form without ‘Cost Share’ should is preferred. 6A should be the total contract price minus the fee for the fixed fee CLIN’s. 6B should only include the total fee for the fixed fee CLIN’s. 6C should be the total of 6A and 6B.

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Q208. PWS CLIN 1, Sub CLIN B CLIN 1 Research & Development (R&D) Support Services TASK 2 New Projects & Modifications, Paragraph 5.3 Engineering Design states” The Contractor shall provide engineering design services for new custom designs and modifications to RIC experimental processes and equipment. Designs should follow a graded approach based on a hazard review of the requested modifications. All design products produced shall be of similar presentation, appearance, and format. Although each specific design project will vary from one to the next, design efforts are completed in the following disciplines:” which includes paragraph 5.3.1 Mechanical, 5.3.2 Electrical, 5.3.3 Instrumentation and Controls 5.3.4 Process.

There is no description of the workload.

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Q209. We asked the question about sealed bids, which was question #109, but the solicitation does not provide instructions on how the major subcontractors are to submit their sealed bids. Would the government please provide instructions for the major subcontractors to submit their sealed bid?

R209. This is a FAR Part 15 acquisition, not Part 14. In the event that a major or critical subcontractor desire to submit cost information separately (to protect proprietary costing information), the proposal submitted must clearly identify which offeror/team they are submitting under. All submittals should be closely identifiable as to not leave any doubt of which entity they are proposing with (i.e. Major or Critical Subcontractor X cost proposal in support of Offeror Y). The Offeror is ultimately responsible for ensuring that the cost submitted separately by their major or critical subcontractor(s) are consistent with the amounts shown in the summary included in the total submitted by the Offeror. Any deviations in amounts shall be clearly explained and noted in the summary totals.

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Q210. ES&H Technician 4 -, 2, MGN The two ES&H Technician FTEs allocated to MGN are not identified as UMWA, but the Labor Category corresponds to a UMWA CBA job title (ref: Attachment D - CBA 2016-8937 MGN 4-1-2022.pdf, Annex A). Please confirm that the two (2) ES&H Technician 4 FTEs allocated to MGN UMAW positions?

R210. Confirmed, please see the revised Attachment C – Position Descriptions

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Q211. The six Electrical Technician 4 FTEs allocated to MGN are not identified as UMWA, but the Minium Qualifications state a “Qualified journeyman in accordance with State or union rules” and the Labor Category corresponds to a UMWA CBA job tile (ref: Attachment D - CBA 2016-8937 MGN 4-1-2022.pdf, Annex A). Please confirm six Electrical Technician 4 FTEs are allocated to MGN UMAW positions?

R211. Confirmed, please see the revised Attachment C – Position Descriptions

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Q212. The 0.6 Facility Maintenance Technician 2 FTE is identified as a “Remote” UMWA position. Is the 0.6 Facility Maintenance Technician 2 a UMWA FTE allocated to MGN or an SCA “Remote” FTE?

R212. Remote. Please see the revised Attachment C – Position Descriptions

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Q213. The 1 Facility Maintenance Technician 3 FTE is identified as a “Remote” UMWA position. Is the 1 Facility Maintenance Technician 3 a UMWA FTE allocated to MGN or an SCA “Remote” FTE?

R213. Remote. Please see the revised Attachment C – Position Descriptions

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Q214. The 1 Janitor (Supervisor) FTE is identified as IUOE (PHG) union position. The IUOE CBA includes job classifications for Janitor and Janitor Lead, it does not include Janitor (Supervisor) job classification (ref: Attachment D - CBA 2016-8933 PGH 7-1-2022 .pdf, Appendix A).

R214.The Janitor Supervisor is an exempt position. Please see the revised Attachment C- Position Descriptions

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Q215. The 1 Maintenance Machinist FTE allocated to ALB appears to fall under SCA Classification Code 23550. However, there is no Maintenance Machinist job classification included in the UMWA CBA job classifications (ref: ref: Attachment D - CBA 2016-8937 MGN 4-1-2022.pdf, Annex A). Please confirm that the two Maintenance Machinist FTEs allocated to MGN are UMWA positions? If yes, which UMWA CBA job classification applies?

R215. The Maintenance Machinist FTE allocated to ALB is an SCA Position. For the Morgantown Site, this position falls under the Facilities Maintenance Technician position description. Please see the revised Attachment C – Position Descriptions.

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Q216. The 1 Welder FTE allocated to PGH appears to be an IUOE position. Response 18 in Solicitation Questions and Responses - Amendment 0003 states “this position is covered under the Facilities Maintenance Technician description.” However, the IUOE union CBA does not include a job classification for Facilities Maintenance Technician” (ref: Attachment D - CBA 2016-8933 PGH 7-1-2022 .pdf, Appendix A). Facilities Maintenance Technician job classifications are included in the UMWA CBA (ref: ref: Attachment D - CBA 2016-8937 MGN 4-1-2022.pdf, Annex A).

Is the Welder FTE a UMWA Facilities Maintenance Technician allocated MGN? If yes, which specific Facilities Maintenance Technician (1-5) job title is applicable to this FTE. If no, which job classification included in the IUOE CBA is applicable?

R216. Please see the revised response to question 18 as well as the revised Attachment C – Position Descriptions. In Morgantown, the welder is covered under Facilities Maintenance Technician.

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