

## Questions/Responses

### 89243325RFE000091 – Amendment 0002

**Site Security Services for the Department of Energy (DOE) / National Energy Technology Laboratory (NETL) at the Morgantown, West Virginia; Pittsburgh, Pennsylvania; and Albany, Oregon facilities.**

#### QUESTIONS AND RESPONSES – December 19, 2024

1) Question – Can a direct award to entity 8(a) firms be considered?

**Response – An 8(a) direct award has been considered. However, it was determined to be in the best interest of the government to encourage competition for this requirement as a GAS Federal Supply Schedule 8(a) set-aside.**

2) Question – Can an 8(a) vendor without a GSA Federal Supply Schedule submit a quote to be considered for award?

**Response – No, per section I.9 of the solicitation, the offeror is required to be a contract holder under GSA Federal Supply Schedules.**

3) Question – Will the Site Commander be required to actively work a security post at any time during their duties? If so, could you please specify the circumstances and the duties expected while working a post?

**Response - Site commanders are supervisory positions that are outside the scope of work defined in the Performance Work Statement. All post positions are considered bargaining unit work protected by a collective bargaining agreement.**

4) Question – Is the Site Commander position considered salaried and supervisory, with their primary responsibility being to oversee operations and ensure compliance while being present on-site?

**Response – The Site Commander is supervisory and is responsible for the listed duties. Salary or hourly pay would be at the discretion of the company.**

5) Question – Are there any circumstances under which the Site Commander would be permitted to work remotely, or is their presence at the site required at all times?

**Response – The Site Commander position is not a remote position. The Site Commander will need to be on-site at least 40 hours per week. After-hours emergency response and required training are additional circumstances that will require the Site Commander to be on-site.**

6) Question – Could you please confirm whether there is a pre-defined schedule or expected working hours for the Site Commander, and if so, provide details?

**Response – There is currently no pre-defined schedule for the Site Commander; however, the expected working hours would be 40 hours weekly within the daily operations of the site. Daily operations are defined as 0600-1730hrs Monday-Friday excluding federal holidays.**

7) Question – Are the Site Commander’s work hours included as part of the total hours allocated in the solicitation package, or are they considered additional to the hours required for other security personnel?

**Response – Key Personnel work hours are not included as part of the total hours allocated.**

8) Question – Could you provide an employee seniority list for the personnel currently employed at the sites?

**Response – The Government does not maintain or require an employee seniority list for contract staff.**

9) Question – Due to the holidays, can the solicitation be extended?

**Response – Yes, the solicitation will be extended. Please see the revised SF33 and SF30 for Amendment 0002.**

10) Question – Are there any specific shifts assigned to supervisory roles such as Sergeants or Lieutenants? If so, could you please provide details on their responsibilities and working hours within the shift structure?

**Response – Specific roles and shifts are designated by the awardee as they see appropriate to complete the work described in the solicitation and Performance Work Statement.**

11) Question – Are there any specific licenses or permits required for this project? If yes, do they need to be submitted with the proposal?

**Response – All licensing requirements and permitting requirements are detailed in Section 5 of the Performance Work Statement**

12) Question – Are there any restrictions on subcontracting for this project?

**Response – All subcontracting must be in compliance with the terms & conditions set forth in this solicitation and the Small Business Administration (SBA).**

13) Question – For the \$50,000 fidelity bond requirement, are there any specific forms or templates we need to submit?

**Response – No specific forms or templates are required.**

14) Question – Can we reach out to the current employees (incumbents) working on this contract and offer them positions?

**Response – Yes.**

15) Question – Do you need letters of commitment for the staff we propose? If yes, can you provide an example or template for these letters?

**Response – Letters of commitment are required for Key Personnel only. However, there is no specific template.**

16) Question – If we don't submit a past performance questionnaire, will our proposal be considered non-responsive or neutral in evaluation?

**Response – Absence of a past performance questionnaire will not result in a non-response proposal.**

17) Question – Can CPARS reports be used instead of past performance questionnaires?

**Response – CPARS reports will be considered when evaluating past-performance but do not take place of past performance questionnaires.**

18) Question – Should the past performance questionnaires be sent directly by the client, or can we pre-fill and submit them ourselves?

**Response – Past Performance Questionnaires should be sent to the solicitation Contract Specialist and Contracting Office by the client.**

19) Question – Can you confirm the main site for the program manager and how many site managers are required for the three locations?

**Response – The Program manager shall be located at the NETL Morgantown, WV facility. In addition, there shall be a site commander located at each of the NETL Morgantown, Pittsburgh and Albany facilities.**

20) Question – Is this a new requirement or an on-going requirement?

**Response – This is an on-going requirement.**

21) Question – Who is the incumbent contractor(s)?

**Response – The incumbent contractor is Diversified Protection Corporation (DPC).**

22) Question – What is the current total contract value?

**Response – The current total contract value is about \$17,000,000.**

23) Question – Are there any significant changes to coverage between the previous contract and this opportunity? (a change in hours and/or post positions?)

**Response – The Performance Work Statement details the current level of effort for hours on each post.**

24) Question – Does the DOE anticipate an award date? If so, please provide the award date.

**Response – It is anticipated that an award will be made prior to the July 1, 2025 transition date.**

25) Question – Will DOE provide ample time after the award announcement for a new contractor to properly onboard their personnel?

**Response – It is anticipated that there will be ample time for a transition time between the contracts.**

26) Question – Does the DOE allow subcontracting post-award?

**Response – Yes.**

27) Question – Can you explain how past performance will be evaluated and weighted?

**Response – Relevant Past Performance (Criterion 4) is less important than Criteria 1, 2 and 3. Specific details can be found in section M of the solicitation.**

28) Question – Will the government provide a debriefing upon request to the contractor after the award?

**Response – Yes.**