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REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Daniel W. Simms Division of
Director Wage Determinations

Wage Determination No.: 2015-4350
Revision No.: 1
Date Of Revision: 02/22/2017

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: West Virginia

Area: West Virginia Counties of Monongalia, Preston

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.42
01012 - Accounting Clerk II		18.04
01013 - Accounting Clerk III		20.19
01020 - Administrative Assistant		19.98
01035 - Court Reporter		21.39
01041 - Customer Service Representative I		10.76
01042 - Customer Service Representative II		12.10
01043 - Customer Service Representative III		13.21
01051 - Data Entry Operator I		11.63
01052 - Data Entry Operator II		12.69
01060 - Dispatcher, Motor Vehicle		14.02
01070 - Document Preparation Clerk		12.31
01090 - Duplicating Machine Operator		12.31
01111 - General Clerk I		11.68
01112 - General Clerk II		12.75
01113 - General Clerk III		14.32
01120 - Housing Referral Assistant		16.09
01141 - Messenger Courier		10.62
01191 - Order Clerk I		11.43
01192 - Order Clerk II		13.28
01261 - Personnel Assistant (Employment) I		16.55
01262 - Personnel Assistant (Employment) II		18.51
01263 - Personnel Assistant (Employment) III		20.65
01270 - Production Control Clerk		19.49
01290 - Rental Clerk		11.99
01300 - Scheduler, Maintenance		13.19
01311 - Secretary I		13.19
01312 - Secretary II		14.75
01313 - Secretary III		16.09

01320 - Service Order Dispatcher	13.19
01410 - Supply Technician	19.98
01420 - Survey Worker	14.75
01460 - Switchboard Operator/Receptionist	10.77
01531 - Travel Clerk I	12.86
01532 - Travel Clerk II	13.72
01533 - Travel Clerk III	14.55
01611 - Word Processor I	13.64
01612 - Word Processor II	15.31
01613 - Word Processor III	16.78
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	16.60
05010 - Automotive Electrician	14.72
05040 - Automotive Glass Installer	14.22
05070 - Automotive Worker	14.22
05110 - Mobile Equipment Servicer	13.17
05130 - Motor Equipment Metal Mechanic	15.24
05160 - Motor Equipment Metal Worker	14.22
05190 - Motor Vehicle Mechanic	15.24
05220 - Motor Vehicle Mechanic Helper	12.61
05250 - Motor Vehicle Upholstery Worker	13.72
05280 - Motor Vehicle Wrecker	14.22
05310 - Painter, Automotive	14.72
05340 - Radiator Repair Specialist	14.22
05370 - Tire Repairer	12.55
05400 - Transmission Repair Specialist	15.25
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.27
07041 - Cook I	10.02
07042 - Cook II	11.48
07070 - Dishwasher	8.55
07130 - Food Service Worker	9.43
07210 - Meat Cutter	12.29
07260 - Waiter/Waitress	8.91
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.93
09040 - Furniture Handler	11.58
09080 - Furniture Refinisher	14.73
09090 - Furniture Refinisher Helper	12.62
09110 - Furniture Repairer, Minor	13.71
09130 - Upholsterer	14.73
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.30
11060 - Elevator Operator	9.30
11090 - Gardener	12.67
11122 - Housekeeping Aide	10.11
11150 - Janitor	10.11
11210 - Laborer, Grounds Maintenance	10.24
11240 - Maid or Houseman	9.24
11260 - Pruner	9.60
11270 - Tractor Operator	11.72
11330 - Trail Maintenance Worker	10.24
11360 - Window Cleaner	11.15
12000 - Health Occupations	
12010 - Ambulance Driver	13.22
12011 - Breath Alcohol Technician	15.01
12012 - Certified Occupational Therapist Assistant	22.19
12015 - Certified Physical Therapist Assistant	18.46
12020 - Dental Assistant	13.83
12025 - Dental Hygienist	24.51
12030 - EKG Technician	20.46

12035 - Electroneurodiagnostic Technologist	20.46
12040 - Emergency Medical Technician	13.22
12071 - Licensed Practical Nurse I	14.46
12072 - Licensed Practical Nurse II	16.18
12073 - Licensed Practical Nurse III	18.03
12100 - Medical Assistant	11.67
12130 - Medical Laboratory Technician	17.28
12160 - Medical Record Clerk	11.43
12190 - Medical Record Technician	18.10
12195 - Medical Transcriptionist	13.64
12210 - Nuclear Medicine Technologist	30.05
12221 - Nursing Assistant I	10.39
12222 - Nursing Assistant II	11.68
12223 - Nursing Assistant III	12.75
12224 - Nursing Assistant IV	14.32
12235 - Optical Dispenser	16.18
12236 - Optical Technician	12.12
12250 - Pharmacy Technician	13.41
12280 - Phlebotomist	13.64
12305 - Radiologic Technologist	22.11
12311 - Registered Nurse I	20.57
12312 - Registered Nurse II	25.16
12313 - Registered Nurse II, Specialist	25.16
12314 - Registered Nurse III	30.44
12315 - Registered Nurse III, Anesthetist	30.44
12316 - Registered Nurse IV	36.48
12317 - Scheduler (Drug and Alcohol Testing)	18.59
12320 - Substance Abuse Treatment Counselor	20.03
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	16.34
13012 - Exhibits Specialist II	20.25
13013 - Exhibits Specialist III	24.77
13041 - Illustrator I	16.34
13042 - Illustrator II	20.25
13043 - Illustrator III	24.77
13047 - Librarian	22.42
13050 - Library Aide/Clerk	9.42
13054 - Library Information Technology Systems Administrator	20.24
13058 - Library Technician	16.23
13061 - Media Specialist I	14.61
13062 - Media Specialist II	16.34
13063 - Media Specialist III	18.23
13071 - Photographer I	14.98
13072 - Photographer II	16.75
13073 - Photographer III	20.76
13074 - Photographer IV	25.39
13075 - Photographer V	30.72
13090 - Technical Order Library Clerk	15.74
13110 - Video Teleconference Technician	14.85
14000 - Information Technology Occupations	
14041 - Computer Operator I	14.63
14042 - Computer Operator II	16.37
14043 - Computer Operator III	18.25
14044 - Computer Operator IV	20.28
14045 - Computer Operator V	22.45
14071 - Computer Programmer I	(see 1) 20.10
14072 - Computer Programmer II	(see 1) 24.90
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)

14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		14.63
14160 - Personal Computer Support Technician		20.61
14170 - System Support Specialist		23.52
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		28.32
15020 - Aircrew Training Devices Instructor (Rated)		34.26
15030 - Air Crew Training Devices Instructor (Pilot)		41.00
15050 - Computer Based Training Specialist / Instructor		28.32
15060 - Educational Technologist		25.62
15070 - Flight Instructor (Pilot)		41.00
15080 - Graphic Artist		18.46
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		34.98
15086 - Maintenance Test Pilot, Rotary Wing		34.98
15088 - Non-Maintenance Test/Co-Pilot		34.98
15090 - Technical Instructor		19.07
15095 - Technical Instructor/Course Developer		23.69
15110 - Test Proctor		15.63
15120 - Tutor		15.63
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		9.69
16030 - Counter Attendant		9.69
16040 - Dry Cleaner		11.85
16070 - Finisher, Flatwork, Machine		9.69
16090 - Presser, Hand		9.69
16110 - Presser, Machine, Drycleaning		9.69
16130 - Presser, Machine, Shirts		9.69
16160 - Presser, Machine, Wearing Apparel, Laundry		9.69
16190 - Sewing Machine Operator		12.70
16220 - Tailor		13.52
16250 - Washer, Machine		10.96
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		18.46
19040 - Tool And Die Maker		21.05
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		15.74
21030 - Material Coordinator		19.49
21040 - Material Expediter		19.49
21050 - Material Handling Laborer		10.73
21071 - Order Filler		10.71
21080 - Production Line Worker (Food Processing)		15.74
21110 - Shipping Packer		15.25
21130 - Shipping/Receiving Clerk		15.25
21140 - Store Worker I		12.35
21150 - Stock Clerk		16.62
21210 - Tools And Parts Attendant		15.74
21410 - Warehouse Specialist		15.74
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		23.20
23019 - Aircraft Logs and Records Technician		19.35
23021 - Aircraft Mechanic I		22.05
23022 - Aircraft Mechanic II		23.20
23023 - Aircraft Mechanic III		24.21
23040 - Aircraft Mechanic Helper		17.81
23050 - Aircraft, Painter		20.59
23060 - Aircraft Servicer		19.35
23070 - Aircraft Survival Flight Equipment Technician		20.59
23080 - Aircraft Worker		20.06
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I		20.06

23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	22.05
23110 - Appliance Mechanic	18.58
23120 - Bicycle Repairer	13.99
23125 - Cable Splicer	24.87
23130 - Carpenter, Maintenance	19.02
23140 - Carpet Layer	17.45
23160 - Electrician, Maintenance	24.39
23181 - Electronics Technician Maintenance I	17.08
23182 - Electronics Technician Maintenance II	21.96
23183 - Electronics Technician Maintenance III	23.04
23260 - Fabric Worker	16.37
23290 - Fire Alarm System Mechanic	19.49
23310 - Fire Extinguisher Repairer	15.23
23311 - Fuel Distribution System Mechanic	19.94
23312 - Fuel Distribution System Operator	15.50
23370 - General Maintenance Worker	16.23
23380 - Ground Support Equipment Mechanic	22.05
23381 - Ground Support Equipment Servicer	19.35
23382 - Ground Support Equipment Worker	20.06
23391 - Gunsmith I	15.23
23392 - Gunsmith II	17.45
23393 - Gunsmith III	19.49
23410 - Heating, Ventilation And Air-Conditioning Mechanic	18.13
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	19.08
23430 - Heavy Equipment Mechanic	20.39
23440 - Heavy Equipment Operator	19.94
23460 - Instrument Mechanic	21.62
23465 - Laboratory/Shelter Mechanic	18.58
23470 - Laborer	10.73
23510 - Locksmith	18.58
23530 - Machinery Maintenance Mechanic	20.05
23550 - Machinist, Maintenance	18.31
23580 - Maintenance Trades Helper	13.77
23591 - Metrology Technician I	21.62
23592 - Metrology Technician II	22.59
23593 - Metrology Technician III	23.35
23640 - Millwright	19.65
23710 - Office Appliance Repairer	18.58
23760 - Painter, Maintenance	17.29
23790 - Pipefitter, Maintenance	20.73
23810 - Plumber, Maintenance	20.73
23820 - Pneudraulic Systems Mechanic	19.49
23850 - Rigger	19.65
23870 - Scale Mechanic	17.45
23890 - Sheet-Metal Worker, Maintenance	19.49
23910 - Small Engine Mechanic	17.45
23931 - Telecommunications Mechanic I	22.73
23932 - Telecommunications Mechanic II	23.93
23950 - Telephone Lineman	24.18
23960 - Welder, Combination, Maintenance	18.13
23965 - Well Driller	21.12
23970 - Woodcraft Worker	19.49
23980 - Woodworker	15.46
24000 - Personal Needs Occupations	
24550 - Case Manager	10.03
24570 - Child Care Attendant	8.87
24580 - Child Care Center Clerk	10.78
24610 - Chore Aide	8.58

24620 - Family Readiness And Support Services Coordinator	10.03
24630 - Homemaker	10.43
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	21.38
25040 - Sewage Plant Operator	16.85
25070 - Stationary Engineer	21.38
25190 - Ventilation Equipment Tender	14.14
25210 - Water Treatment Plant Operator	16.19
27000 - Protective Service Occupations	
27004 - Alarm Monitor	11.79
27007 - Baggage Inspector	9.99
27008 - Corrections Officer	16.62
27010 - Court Security Officer	17.27
27030 - Detection Dog Handler	11.31
27040 - Detention Officer	16.62
27070 - Firefighter	18.04
27101 - Guard I	9.99
27102 - Guard II	11.31
27131 - Police Officer I	18.00
27132 - Police Officer II	20.00
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.09
28042 - Carnival Equipment Repairer	10.57
28043 - Carnival Worker	8.26
28210 - Gate Attendant/Gate Tender	14.01
28310 - Lifeguard	11.34
28350 - Park Attendant (Aide)	15.67
28510 - Recreation Aide/Health Facility Attendant	11.43
28515 - Recreation Specialist	16.16
28630 - Sports Official	11.74
28690 - Swimming Pool Operator	14.70
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	17.45
29020 - Hatch Tender	17.45
29030 - Line Handler	17.45
29041 - Stevedore I	16.37
29042 - Stevedore II	18.58
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	37.52
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	25.87
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.49
30021 - Archeological Technician I	18.95
30022 - Archeological Technician II	21.20
30023 - Archeological Technician III	26.27
30030 - Cartographic Technician	26.27
30040 - Civil Engineering Technician	18.42
30051 - Cryogenic Technician I	21.65
30052 - Cryogenic Technician II	23.92
30061 - Drafter/CAD Operator I	18.95
30062 - Drafter/CAD Operator II	21.20
30063 - Drafter/CAD Operator III	23.64
30064 - Drafter/CAD Operator IV	27.30
30081 - Engineering Technician I	15.68
30082 - Engineering Technician II	17.59
30083 - Engineering Technician III	22.90
30084 - Engineering Technician IV	25.79
30085 - Engineering Technician V	31.55
30086 - Engineering Technician VI	38.17
30090 - Environmental Technician	19.03
30095 - Evidence Control Specialist	19.55

30210 - Laboratory Technician	25.55
30221 - Latent Fingerprint Technician I	21.65
30222 - Latent Fingerprint Technician II	23.92
30240 - Mathematical Technician	26.27
30361 - Paralegal/Legal Assistant I	17.61
30362 - Paralegal/Legal Assistant II	21.35
30363 - Paralegal/Legal Assistant III	26.14
30364 - Paralegal/Legal Assistant IV	31.63
30375 - Petroleum Supply Specialist	23.92
30390 - Photo-Optics Technician	26.27
30395 - Radiation Control Technician	23.92
30461 - Technical Writer I	20.51
30462 - Technical Writer II	25.09
30463 - Technical Writer III	30.35
30491 - Unexploded Ordnance (UXO) Technician I	23.85
30492 - Unexploded Ordnance (UXO) Technician II	28.85
30493 - Unexploded Ordnance (UXO) Technician III	34.58
30494 - Unexploded (UXO) Safety Escort	23.85
30495 - Unexploded (UXO) Sweep Personnel	23.85
30501 - Weather Forecaster I	27.30
30502 - Weather Forecaster II	33.21
30620 - Weather Observer, Combined Upper Air Or	(see 2) 23.64
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 26.27
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	28.85
31020 - Bus Aide	9.68
31030 - Bus Driver	13.30
31043 - Driver Courier	10.71
31260 - Parking and Lot Attendant	9.48
31290 - Shuttle Bus Driver	11.54
31310 - Taxi Driver	9.83
31361 - Truckdriver, Light	11.54
31362 - Truckdriver, Medium	12.69
31363 - Truckdriver, Heavy	16.52
31364 - Truckdriver, Tractor-Trailer	16.52
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	14.07
99030 - Cashier	8.58
99050 - Desk Clerk	9.02
99095 - Embalmer	23.00
99130 - Flight Follower	23.85
99251 - Laboratory Animal Caretaker I	10.13
99252 - Laboratory Animal Caretaker II	10.91
99260 - Marketing Analyst	21.91
99310 - Mortician	30.90
99410 - Pest Controller	14.69
99510 - Photofinishing Worker	11.72
99710 - Recycling Laborer	11.68
99711 - Recycling Specialist	13.46
99730 - Refuse Collector	10.58
99810 - Sales Clerk	10.77
99820 - School Crossing Guard	11.15
99830 - Survey Party Chief	18.51
99831 - Surveying Aide	11.45
99832 - Surveying Technician	15.72
99840 - Vending Machine Attendant	12.54
99841 - Vending Machine Repairer	14.11
99842 - Vending Machine Repairer Helper	12.54

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans. Minimum employer contributions costing an average of \$4.27 per hour computed on the basis of all hours worked by service employees employed on the contract.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees

who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary

affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process

the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).