

Thank you for your interest in attending the Appalachian Regional Deploy Dialogue on Critical Minerals at the National Energy Technology Laboratory. We look forward to meeting you!

Entrance Requirements:

All visitors must register for the event on this page. Visitors who arrive the day of the event without prior registration may be denied entry.

Visitors who are foreign nationals (i.e., not U.S. citizens by birth or naturalization to include LPRs), please complete the attached form 142.1-1A and return to Michael Knaggs at Michael.Knaggs@NETL.DOE.GOV or James Ferguson at James.Ferguson@NETL.DOE.GOV.

Due to Department of Energy requirements, all foreign nationals, must submit an updated Curriculum Vitae (CV) listing all work positions, science and technology specialties and detailing education and employment history, with no gaps, showing the **month/year** for each item. Please submit CVs to Michael Knaggs at Michael.Knaggs@NETL.DOE.GOV or James Ferguson at James.Ferguson@NETL.DOE.GOV.

Forms and CVs **must be submitted by Sunday, June 30, 2024**, to allow time for processing.

For questions about NETL's foreign national site access clearance process, contact Holly Biddle at 412-386-5704 or Holly.Biddle@netl.doe.gov.

Visitors are required to provide one of the following forms of identification to NETL Security:

- A valid U.S. Department of Energy (DOE) employee or contractor badge;
- A valid photo ID;
- A valid U.S. State-issued driver's license; or
- A valid U.S. Passport.

Visitors presenting to NETL Security without one of the above forms of identification will not be allowed to enter the site.

Foreign National visitors must bring their passport and visa documentation for entrance to NETL.

These documents will also need provided to the Receptionist to obtain a visitor's badge. If you forget these, you will not be permitted access to site.

Visitors who are not DOE employees must be escorted while on site.

Please follow directions from NETL hosts and remain in the areas to which you have been directed.

Arrival and Entering NETL:

Please arrive at NETL between 9:30 and 9:45 AM.

- Address: 3610 Collins Ferry Road, Morgantown, WV 26507
- GPS Coordinates: 39.67234, -79.977347
- A site map is available [here](#).
- At the NETL entrance gate, you will be asked to show identification.
- Your car will be inspected.
 - Alcohol and firearms are prohibited – Please ensure neither are in your vehicle.°
- You will be directed to the designated visitor parking area.
- Directional staff will show you to the registration area.
 - At the registration desk, you will be required to show your ID.

- You will receive a Visitor badge and a name tag.
- All participants will be assigned to either Group 1 or Group 2.
- Provided name tags will indicate the group to which the visitor has been assigned.
- The NETL Visitor Wi-Fi password will be posted inside the meeting room.
- Registration personnel will direct you to the meeting area located within Building 26, Room G51.
- Restrooms and a water fountain are located just outside the doors to the G51 conference area.
- Additional information can be viewed at [Visit NETL | netl.doe.gov](https://netl.doe.gov)

Lunch:

NETL’s cafeteria is closed at present, but several vending machines are accessible within the cafeteria. Visitors are encouraged to bring their own food and non-alcoholic beverages or purchase items available from a food truck that will be available.

The food truck will be [Puerto Rico on Wheels](#) – a sample menu is available [here](#).

Neither refrigeration nor food heating appliances will be available.

- Please indicate on the registration form if you intend to purchase lunch from the food truck.
Notation: Neither refrigeration nor food heating appliances will be available.

Optional Laboratory Tour:

If you are electing to participate in the laboratory tour, please review the following:

- A Lab Tour Safety Video will be shown at the end of the morning panel session, prior to the poster session and lunch break.
- Person Protective Equipment will be provided and must be worn in all areas indicated by your tour guide.
- Closed-toed shoes and long pants are required and must be worn during the tour.
- Please stay together in the group in which you are placed and follow the directions of your tour host and guide.
- Tours are held inside air-conditioned laboratories but travel outside between laboratory buildings will be required.
- Photography is prohibited while on the NETL site, whether in outdoor or indoor spaces.
 - An NETL photographer will be present during the event and photographs will be posted to the lab’s Flickr account after the event.

Departing the NETL Site:

- Visitors are expected to leave the NETL site promptly following conclusion of the portion in which they are participating.
- Please follow the directions of your event hosts to return your visitor badge.
- Follow guidance of NETL event and Security staff to return to your vehicle and exit the site.