NETL F 142.1-1A
Revised: 10/27/2014
Reviewed: 10/27/2014
(Previous Editions Obsolete)

U.S. DEPARTMENT OF ENERGY

REQUEST FOR UNCLASSIFIED FOREIGN NATIONAL ACCESS (SHORT FORM)

COVER SHEET FOR NETL FORM 142.1-1A

Privacy Act Notice

Authority: Collection of the information is authorized pursuant to Section 145 of the Atomic Energy Act of 1954, as amended (Public Law 83-703, 42 U.S.C. 2165); and The Privacy Act of 1974, as amended (Public Law 93-579, 5 U.S.C. § 552a).

Purpose: The primary purpose of the requested information is to determine unclassified access to facilities operated by the Department of Energy (DOE) or its contractors. The requested information is to also determine unclassified access to DOE/NETL personnel, information, programs, equipment, or technologies regardless of location.

Routine Uses: Access to the information collected may be provided to appropriate Federal agencies for law enforcement purposes.

Disclosure: Failure to provide the information may result in denial of access to DOE or contractor facilities, and/or DOE/NETL personnel, information, programs, equipment, or technologies regardless of the location.

DOCUMENT/FORM attached contains Official Use Only (OUO) information **only** when completed.

INSTRUCTIONS FOR SECTION A – PERSONAL DATA (NETL F 142.1-1A)	
	Only complete Section A – Personal Data (Blocks 1a. through 18.).
Block 1a.	If no middle name, enter "NMN."
Block 9.	A Social Security Account Number (SSAN) is required for all foreign nationals on assignment.
Block 10.	Other identification documentation may include driver's license, student ID, Employment Authorization Document, Form I-797C (Notice of Action), etc.
Block 17.	All foreign nationals with an F-1 Student Visa (and J-1 Visa students) must provide a list of all schools attended and the graduation dates from each school. In addition, a letter from the host school (Responsible Officer or Designated School Official) is required stating that the student is enrolled full-time (12 hours per week minimum) prior to access start date. A copy (pages 1 and 2) of the USCIS Form I-20 A-B/ID (Certificate of Eligibility for Nonimmigrant (F-1) Student Status - for Academic and Language Students), or Form DS-2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status) must also be provided by the student's host school.
	Please note that all dates are subject to change.
	Return the completed form to your NETL point of contact with this OUO Cover Sheet.

NOTE: This OUO Cover Sheet is provided for the protection of your personal data/information that you have been requested to submit to an NETL point of contact. Please include this OUO Cover Sheet any time you transmit your personal data/information to an NETL point of contact.

OFFICIAL USE ONLY

May be exempt from public release under the Freedom of Information Act (5 U.S.C. 552a), exemption number and category: Exemption Number 6, Personal Privacy.

Department of Energy review required before public release.
Name/Org: K. Witte/NETL/OIO (700) Date: 27 October 2014

NETL F 142.1-1A
Revised: 10/27/2014
Reviewed: 10/27/2014
(Page 2)

U.S. DEPARTMENT OF ENERGY

REQUEST FOR UNCLASSIFIED FOREIGN NATIONAL ACCESS (SHORT FORM)

INTRODUCTION – Once completed and saved, entries on this form are considered Official Use Only (OUO) information subject to the **PRIVACY ACT**. This form is to be completed by a prospective foreign national visitor or assignee and is required for all access periods regardless of country of origin. Information on the completed form will be used during the NETL foreign national access request, review, and approval process. Instructions to complete and/or submit this form can be found on the OUO Cover Sheet (above). **DO NOT** accept or transmit a completed form without an OUO Cover Sheet.

Start Date (MM/DD/YYYY)	End Date (MM/DD/YYYY)	Date Request Submitted (MM/DD/YYYY)
08/08/2016	08/09/2016	

Title or Name of Activity or Announcement, Contract, Effort, Event, Meeting, or Project Name, etc. (If none, provide a one-line description of access purpose)
2016 Rare Earth Elements Workshop

Visitor Number (DOE Use Only)	Request Number (DOE Use Only)

SECTION A – PERSONAL DATA

1a. Name of Foreign National – Last, First, Middle (See Instructions)	1b. Alias (If Used)	2. Gender ☐ Male ☐ Female	3. Date of Birth (MM/DD/YYYY)

4. Place of Birth (City, Country)	5. Citizenship (List all countries)

6a. Lawful Permanent Resident (LPR)? ☐ Yes ☐ No	7a. Visa Type	8a. Passport Number	9. Social Security Account Number (SSAN) (See Instructions)
6b. LPR Card (I-551)	7b. Visa Number/Control Number	8b. Passport Country of Issue	10. List other Identification Documentation (See Instructions)
6c. LPR Card (I-551) Expiration Date (MM/DD/YYYY)	7c. Visa Expiration Date (MM/DD/YYYY)	8c. Passport Date of Issue (MM/DD/YYYY)	
		8d. Passport Expiration Date (MM/DD/YYYY)	

11a. Name and Address of Employer at Start of Access Period		11b. Name and Address of Place of Work (If different from 11a.)	
Name		Name	
Street		Street	
City	State/Province	City	State/Province
Zip/Postal Code	Country	Zip/Postal Code	Country

12. Employment Title/Position, or Description of Duties during Access Period

13. Employer Type of Business or Organization (e.g., Government, company, laboratory, university, etc.)

14. Work Telephone and Facsimile (Fax) Number

15. Cell Telephone Number/Other Telephone Number

16. Email Address(es)

17. Educational Background (F1 or J1 Visa holders only). Include university/college training with degrees and month/year conferred. (See Instructions)

18. Field of Research (List topics)