

**U.S. DEPARTMENT OF ENERGY (DOE)**  
**MASTERING THE SUBSURFACE THROUGH TECHNOLOGY INNOVATION AND COLLABORATION:**  
**CARBON STORAGE AND OIL AND NATURAL GAS TECHNOLOGIES REVIEW MEETING**  
**AUGUST 16-18, 2016**

**SPEAKER INSTRUCTIONS/ACKNOWLEDGMENT FORM**

Please complete this form by **August 5, 2016** and email to: [joann.didomenico@netl.doe.gov](mailto:joann.didomenico@netl.doe.gov).

Main Speaker's Name: \_\_\_\_\_  
Affiliation: \_\_\_\_\_  
Presentation Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

\*2nd Speaker's  
Name: \_\_\_\_\_  
Affiliation: \_\_\_\_\_  
Presentation Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

\*If Applicable

**Speaker Instructions**

The allotted time for your presentation is indicated on the meeting agenda. Please structure your presentation to allow approximately 5 minutes for questions/answers within the total allotted time.

**Electronic presentations are required.** Please e-mail your final presentation to JoAnn DiDomenico at [joann.didomenico@netl.doe.gov](mailto:joann.didomenico@netl.doe.gov), by **Wednesday, August 10**. NETL will pre-load your presentation onto the computer that will be used for the meeting. If you are unable to meet the August 10<sup>th</sup> deadline, you must work with your session's moderator and the on-site A/V assistant to ensure that your presentation is loaded prior to the start of your session.

If you have any special A/V requirements (e.g., overhead projector, audio), please indicate below:

Contact JoAnn DiDomenico at (304) 285-4750 for additional information on A/V requirements.

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