

Hotel Information

Sheraton Station Square Hotel

300 West Station Square Drive
Pittsburgh, Pennsylvania, 15219
(412) 261-2000
www.sheraton.com/stationsquare

The Sheraton Station Square Hotel is just steps away from downtown corporate and retail centers, and adjacent to over 30 shops, restaurants, and nightclubs.

The hotel room block is for the following nights: Tuesday, July 15, Wednesday, July 16, and Thursday, July 17, 2014. Check out is on Friday, July 18, 2014.

The overnight room rate is \$125.00 for a single room, plus 14% tax for a total of \$142.50 a night. Lodging arrangements are the responsibility of the attendees and should be made **directly with the hotel by calling (412) 261-2000**.

The cut-off date to make your hotel reservations is **Thursday, June 19, 2014**. You must **reference U.S. DOE** to receive this special group rate listed above.

Hotel Cancellation Policy: An overnight room must be cancelled by 6:00pm on the day prior to arrival to avoid a one-night penalty.

Early Departure Fee: In the event that a guest who has reserved a room checks out prior to their reserved check-out date, an early departure fee equal to 50% of one night's room and tax will be charged to the individual's account. Guests wishing to avoid this fee must advise the hotel at or before check-in of any changes in their scheduled length of stay.

Hotel check-in time is 3:00pm and check-out time is 12:00 noon.

For more information on the Sheraton Station Square Hotel visit their website at www.sheraton.com/stationsquare

For more information on the Pittsburgh area visit VisitPittsburgh's web site at www.visitpittsburgh.com

For questions regarding conference logistics please contact Pam Stanley at:

NETL Event Management
3610 Collins Ferry Road, MS 306B
Morgantown, WV 26507-0880
Phone: 304-285-4108
Email: pamela.stanley@contr.netl.doe.gov